

Amesbury Public Library Board of Trustees Meeting Minutes – February 16, 2024Amesbury Public Library Board of Trustees

Location: Zoom virtual meeting

Friday, February 16, 2024

6:00 PM 2024

Board of Trustees (BOT) members present: Jessica Ducrow, Anne Campbell, Laurie Cameron, Brenda Rich, Mary Chatigny

APL staff present: Aimie Westphal – APL Director
Meghan Fahey – APL Head of Archives

1. Call to order at 6:04 PM by Jessica as Chair
2. Review and select from finalists presented for APL Facilities Master Plan proposal.
 - Aimie reviewed the selection committee and what the vote is for this evening.
 - Brenda asked about the scope that was requested in the proposal. Meghan responded a conditions assessment, FMP, future visioning strategies. Meghan explained what was asked for was next steps for the building. The firms were asked for their vision, aesthetic, and work plan for tackling a project.
 - Aimie reviewed the why behind these three firms rising above the other five to become the firms to be interviewed.
 - Brenda made a motion to accept the recommendation of the selection committee to interview the following three firms:
 - Bruner Cott
 - CBT
 - Oudens Ello

Anne seconded. Unanimous by all in attendance.
3. Matters Not Reasonably Anticipated in Advance of the meeting - none
4. Adjourn by Anne by 6:16pm, Mary seconded. Unanimous