

Amesbury COA Board of Directors Meeting Minutes
January 16, 2025

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By City Clerk at 9:48 am, Feb 18, 2025

In Attendance: Arthur Levine, Chair; Maggie Miller, Vice Chair; Sue Ballard, Secretary; Kliggie Thomas; Tom MacLachlan; Allison Rice; Doreen Arnfield, Director

Meeting was called to order at 3:00 p.m.

Secretary's Report: Minutes of the November 14, 2024 meeting were reviewed and accepted. Motion to accept the minutes made by Kliggie, second by Maggie; unanimously approved.

Treasurer's Report: Doreen presented, reporting expenditures from the Revolving account of \$194.50 in November and \$154.75 in December for gas in the van, leaving an ending balance of \$17,705.00. The Misc. Grants Fund had revenue of \$2,300, a donation from Congregational Church in December, increasing the balance to \$15,238.88.

Statistics: Maggie presented the Data Report for Q2, Fiscal Yr 24 and 25 Comparison for review. No significant changes were noted. Report will be presented in graph format at the February meeting.

Director's Report, presented by Doreen:

Test of Scanning Accuracy

- Discussed the need to repeat the test in 6 months. Numbers will be reviewed to determine whether an additional test is needed.

Costello Center

- Railings have been installed.

Van Rides

- Graph presented indicates increase in Needs riders. A narrative will be added to future graphs.

COA Team Update

- Andrew Suggs, Program Coordinator will be leaving Jan 24th. The position has been posted. A new process for hiring has been established by Mayor Gove, with interviews being conducted by a panel. In the interest of time, the Board will reconvene on Jan. 24th to discuss concerns.

Art provided information on what is expected of the Board. It will be discussed at the next meeting.

The next regular meeting is February 13th.

Meeting adjourned at 4:00.

Respectfully submitted,

Sue Ballard
Secretary