

Community Preservation Committee

Meeting Minutes for May 21, 2025

City Hall Auditorium 5 Highland Street. 6:00p.m. – 6:45 p.m

Called to Order 6:02

Present:

Suzanne Egan, Wayne Griffith, Andrew LeFleur, Bob Manseau, Joe Nice, Mel Webster

Absent: Joe Fahey and Michelle Faucher

Howard Snyder and Marisa Batista

1. Marisa Batista Amesbury Chief Financial Officer
presents estimate of revenues:

Committee needs to make a budget : Too late for 2025

2026 Funds \$564,881 includes \$69,000 for the match from CPC approximately 16%
Available July 1st .

Tonight we need to make a motion to appropriate funds on June 1st. Please put these
recommendations in.

Between now and November we make a plan to appropriate money for 2026
We take applications.

Applicants must be aware that we cannot pay monies out in advance. Marisa will need the funded
budget, secondary funding, receipts. There will be a contract as to what is expected and their
obligations as the recipient of the grant.

The CPC recommends to the council \$47,224 / 3 each

Motion: “The Community Preservation Committee recommends City Council establish five
separate CPA reserve accounts named Housing Reserve, Open Space/Recreation Reserve, Historic
Reserve, Administrative Reserve, and Budgeted Reserve, transfer 10% of estimated CPA funds into
Housing Reserve, Open Space/Recreation Reserve, and Historic Reserve accounts, transfer 5% of
estimated CPA funds into Administrative Reserve account, and for FY 2026 transfer remainder of
estimated CPA funds into Budgeted Reserve account.”

Bob moves a motion:

Wayne seconds

Passes unanimously.

No public Comment

Mel second motion CPC recommends the following amounts be reserved

Mel read
Second by Andrew

Discussion: \$56,488 put 10% in each bucket with the rest

\$5,648 to be put in each category

Unanimous

\$367,000 fy 2026

Howard will explain in print to city council. Howard will also be in attendance. June 17th next city council meeting.

No Public Comment

Next CPC meeting date: Third Wednesday June 18th 6:00.

Adjourned 7:00 pm

Respectfully Submitted,

Jay Williamson