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Trustees of War Memorials Meeting Minutes

Day, Date and Time: Tuesday, December 3, 2024 at 6pm
Place of Meeting: City Hall Auditorium, 62 Friend St.

1. Call to Order/ Roll Call – Mayor Gove called to order at 6:02pm.
   Present: Mayor Kassandra Gove, Paul Jancewicz (Jancy), Paul Cote, Ski Iworsky, Tom Champion
   Absent: James DeMars

2. Pledge of Allegiance

3. Public Comment – none

4. Approval of Minutes- October 8, 2024
   - Motion to approve minutes with correction from October 8, 2024 by Paul Cote
   - Seconded by Paul Jancewicz (Jancy)
   - Unanimous approval

5. Financials
   - There has been no changes to the financials since the October 8, 2024 meeting.
   - Trust Fund (principal $3,000 with $14,758.33 interest)- Current Balance: $17,758.33. This fund is to be used for the care of the Soldiers' Memorials (WWII, Korea and Vietnam) that were moved to Justin Park.
   - RESTOR: Current Balance: $15,625.15- This Fund is to be used for the care and restoration of all City War Memorials.

6. Amesbury Servicemen Memorial Honor Roll at Justin Memorial Park- Request for addition of name
   - Jeremiah Murphy presented John Picard- lifelong resident of Amesbury, wartime service in Vietnam
     - Motion to add John Picard to the Amesbury Servicemen Memorial Honor Roll at Justin Memorial Park by Paul Jancewicz (Jancy)
     - Seconded by Tom Champion
     - Unanimous approval
   - Jeremiah to contact vendor Lou Bartley to add the name.

7. Veterans' Heritage Grant Program
   - Motion to approve submitting final grant request to the Veterans' Heritage Grant Program for a $5,000 project ($2,500 requested in grant funds) to refurbish the Rocky Hill Memorial flagpole by Tom Champion
   - Seconded by Paul Cote
     - Discussion ensued about quotes received for the project and procurement requirements. Original request for quotes included three flagpole locations, and due to costs, the project has been reduced to one.
   - Unanimous approval

8. Maintenance Updates/Additional Needs
   - Flagpoles
     - We will start with one- Rocky Hill Memorial flagpole (partially grant funded) and then look at others.

- Paul Cote discussed the Franco-American flagpole. Paul Jancewicz (Jancy) discussed the challenges of this particular flagpole. Tom Champion mentioned that one of the company's that he spoke to recommended cutting the pole and capping it off. Jeremiah Murphy said it needs a specialized vendor, and it is a small project. He will look for another vendor.

- Potential Tour
  - Paul Cote discussed contacting Peter Rossi III, PR Monuments, Gloucester. He specializes in memorial restorations. Paul would like to arrange a tour with Peter to take a walking tour to discuss ideas for refurbishment for spring. He will coordinate and notify all members. Mayor Gove explained that a tour cannot occur with all members of the Trustees unless it is posted as a public meeting. Any tour will only include 2 Trustees.
  - Paul Cote also discussed the need to raise more funds for restoration.
  - Jeremiah discussed a brick program being implemented in Newburyport. Jancy mentioned that this also occurred in Merrimac and thought that this might increase interest in the memorials and their restoration. Jeremiah to research Newburyport's program.

9. Set next meeting date: Tuesday, January 14, 2024 at 6pm at City Hall Auditorium

10. Adjourn- 6:40pm
    Motion to adjourn Paul Cote
    Second Paul Jancewicz (Jancy)
    Unanimous approval

Respectfully submitted,

Ann Marie Casey, Chief of Staff
Created on: 12/3/2024
Approved on: 1/14/2025