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City of Amesbury
Office of the City Clerk
62 Friend St.
Amesbury, MA 01913

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 30A §§18-25
Version 7.1.10

City Council Meeting Agenda
Tuesday, February 11, 2025
City Hall Auditorium- 62 Friend St.
7:00 PM

The public can view this meeting:

- In person
- ACTV Channel 6
- the ACTV website: <https://www.amesburyctv.org/public-government-access-television>
- or the ACTV Facebook Page: www.facebook.com/AmesburyCommunityTelevision

1. Call to Order

2. Pledge of Allegiance – Councilor Redfern

3. Roll Call

4. Act on Minutes- January 28, 2025 and Special Joint Meeting February 3, 2025

5. Mayoral Appointments

2025-009 Appointment of Christopher Lane to the position of member of the Historic Commission for a term to expire February 28, 2027

2025-010 Appointment of Christine Caminero to the position of Human Resources Director

6. Monthly list of licenses – February

7. Correspondence

- President/Vice President Communications
- Communication from Elected Officials, Boards and Commissions
- Council Communications, Announcements and Committee Reports

8. Public Comment- Public comment can be done in person during the meeting, or by emailing your comments to clerk@amesburyma.gov by 12:00 p.m. the Friday before the Council meeting, per City Council Rule 5G. Subject line PUBLIC COMMENT. Your comments will be read aloud at the appropriate time in the agenda and entered into the public record.

9. Council Response to Public Comment

10. Second Readings

11. First Readings

2025-011 An Order to request the City Council to vote to declare as surplus various municipal vehicles and equipment – **Mayor Sponsor**

Summary: This order will authorize the surplus of the following vehicles belonging to the Fire Department and the Department of Public Works:

2025-012 An Order to request the City Council vote to authorize the Mayor to enter into five-year or less lease purchase Agreements for a new copier.- **Mayor Sponsor**

Summary: The City seeks to enter into a five-year or less lease purchase agreement replacing an old 5-year copier with next generation new equipment at State Bid List pricing. This replacement copier contract will be for 48 months at \$207.20/month, and it is for the copier located at 68 Elm St. for the use of all city departments at that location.

2025-013 An Order to transfer \$4,550.00 from Conservation Commission Personal Services to Conservation Commission Other Expenses.- **Mayor Sponsor**

Summary: This order requests a budget transfer in the amount of \$4,550.00 from Conservation Commission Salaries & Wages to Conservation Commission Consulting to cover the cost of a consultant to provide professional services while the City onboards and trains a new Sustainability & Conservation Planner.

2025-014 An Order to authorize the Mayor to accept and expend a grant in the amount of \$18,989.00 from the Executive Office of Public Safety and Security and the Department of Fire Services (DFS) FY 2025 Firefighter Safety Equipment Grant Program.- **Mayor Sponsor**

Summary: These grant funds will be used to purchase the following approved firefighter safety equipment: Boots, Leather (Structural), Coat (Structural), Pants & Suspenders (Structural)

2025-015 An Order to authorize the Mayor to accept and expend a FY25 Legislative Earmark Grant Award from the Commonwealth of Massachusetts in the amount of \$50,000.00 for lighting improvements in the downtown region of the city. – **Mayor Sponsor**

Summary: This funding was requested and earmarked by Amesbury's state legislative delegation in the FY25 Budget for "lighting improvements in the downtown region of the city." We will utilize this earmark to hire Amesbury-based business Beautification Through Illumination to complete the Upper Millyard Falls Lighting Project. The project includes removal of original lighting fixtures and disposal, equipment rental and police detail, installation, programming, materials and permitting.

2025-016 An Order to authorize the Mayor to enter into an intermunicipal agreement pursuant to the provisions of MGL CH.40 § 4A for the provisions of participation in the Public Health Excellence (PHE) for Shared Services Grant from the Massachusetts Executive Office of Health and Human Services Department of Public Health. – **Mayor Sponsor**

Summary: This order will authorize the Mayor to enter into an intermunicipal agreement pursuant to the provisions of MGL CH.40 § 4A for the provisions of participation in the Public Health Excellence (PHE) for Shared Services Grant from the Massachusetts Executive Office of Health and Human Services Department of Public Health. Participation in this program was approved by the City Council on June 27, 2023 with Bill No. 2023-061, and the FY25-FY27 grant allocation was accepted by City Council on May 28, 2024 with Bill No. 2024-062. Amesbury serves as the lead municipality with the group consisting of Georgetown, Groveland, Merrimac, Newbury, and Rowley.

2025-017 An Ordinance to amend the Amesbury Code of Ordinances by inserting therein Chapter 397, entitled "Outdoor Dining Ordinance", to regulate the temporary private use of City-owned property and establish a usage fee schedule therefor. – **Mayor Sponsor**

Summary: The purpose of this ordinance is to amend the Amesbury Code of Ordinances to establish a comprehensive process for permitting outdoor dining establishments conducted by the private sector using City streets, sidewalks, or park facilities. The City of Amesbury has administered an Outdoor Dining program since 2019 and the City has provided, without an application or usage fee, for the purchase, installation, and removal of concrete Jersey Barriers. Usage fees collected under this ordinance are to be deposited into the general fund to be used for the maintenance, repair, and operational expenses of administering the outdoor dining program and making physical improvements toward a more uniform, fully accessible, corral and seating area design. It is expected that these fees will be periodically reviewed and updated.

2025-018 An Ordinance to amend Amesbury Code of Ordinances Chapter 20, Budget and Finance, Article V, Revolving Funds, § 20-24 Establishment of Revolving Funds to amend departmental revolving funds pursuant to the provisions of M.G.L. c. 44, § 53E1/2. – **Mayor Sponsor**

Summary: This bill proposes to amend the Program/Purpose and Departmental Receipts for the Youth activities and programs revolving fund to include usage fees for community use of City-owned facilities (Bill No. 2024-163) pursuant to the provisions of M.G.L. c. 44, §53E1/2, as most recently amended. Additionally, this ordinance clarifies the departmental purposes or programs for all existing revolving funds including the departmental purposes or programs for which said funds may be expended, the entity authorized to expend from said funds, and the departmental receipts to be credited to said funds. Such departmental revolving funds will be subject to limitations established annually by the City Council or any increase therein as may be authorized in accordance with M.G.L. c. 44, § 53E1/2.

2025-019 An Order to appropriate \$332,200.00 from Sewer Retained Earnings to Sewer Enterprise Fund Other Expenses. – **Mayor Sponsor**

Summary: This order requests an appropriation from Sewer Retained Earnings to Sewer Enterprise Fund Other Expenses to cover the cost of purchasing four (4) new vehicles for the Sewer Department. This purchase will also include the vehicles' branding design. The current Sewer Retained Earnings balance is \$1,576,981.00.

2025-020 An Order to appropriate \$120,000.00 from Sewer Retained Earnings to Sewer Enterprise Fund Other Expenses. – **Mayor Sponsor**

Summary: This order requests an appropriation from the Sewer Retained Earnings to Sewer Enterprise Fund Other Expenses (account number 620 0440 5258 00- Lift Station-Operation & Maint) to cover the cost of expensive un-budgeted, grinder pump repairs relative to the existing Lake Attitash sewer project (circa 1985). Repairs are averaging between \$20,000-\$30,000 each, and the City has had to repair four this fiscal year so far. The loss of service and environmental concern is substantial. Maintaining sanitary conditions in effected residents' homes and protection of our drinking water is paramount. The current Sewer Retained Earnings balance is \$1,576,981.00.

2025-021 An Order to appropriate \$500,000.00 from Free Cash for the purpose of funding site construction services for Amesbury High School 90' Diamond Ball Field Improvements.- **Mayor Sponsor**

Summary: This order proposes to appropriate \$500,000.00 from Free Cash for the purpose of funding site construction services for Amesbury High School 90' Diamond Ball Field Improvements. In general, the work of this project at Amesbury High School includes but is not limited to the removal and disposal of existing 90' diamond ball field amenities such as chain link backstop, chain link fencing, furnishing and installation of a ball field backstop, fencing, reconstruction of the ball field infield area, new irrigation system, scoreboard relocation and sand slit drainage improvements. Construction for this project shall begin June 2025 and be completed by September 2025.