



**Amesbury Technical Review Committee
December 4, 2024**

**City Hall Auditorium
62 Friend St.
9:30 am**

In attendance: Jim Wilson, Nick Cracknell, Robert Serino, Lisa DeMeo and Becky Frey
Absent: Chief Bailey, Lauren Blatchford, Chief Nolan, Nipun Jain, Joe Buckley

Nick Cracknell called the meeting to order at 9:45 am.

Administrative:

1. 11-20-2024 Minutes

Nick Cracknell commented that they could push the minutes to the next meeting.

Ordinance Amendments:

1. Outdoor Dining Ordinance

Nick Cracknell questioned if everyone was ok with the purpose sentence. They were.

Nick Cracknell questioned if everyone was good with the term section. They were.

Nick Cracknell questioned if anyone had any comments on the Fee Schedule. Lisa DeMeo commented that they should clarify the term barrier because it could be more than just a jersey barrier border. Becky Frey commented that she could update it to say barrier/corral.

Nick Cracknell commented that some establishments may not want to serve alcohol but should still have a corral defining the area. Becky Frey noted that was covered in the furnishings section.

Becky Frey commented that they should add a condition statement in the fee section. The \$100 application fee should be due at submittal. The usage fee and barrier fee will be set during the review process and need to be paid prior to receiving an approval letter.

Nick Cracknell commented that they should add a direct abutter notification requirement.

Lisa DeMeo questioned if they should have a requirement on loading zones. Nick Cracknell responded that was a burden on the city to figure out where they are going to be and stripe them. They should strike "f" in the draft and put loading zones in "g". There should also be a line for lighting and electrical services.



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Becky Frey commented that the hope would be for this ordinance to be filed in January and in place by the end of February. They can make the application submittal deadline March 17th and have the first review meeting on April 2nd. The meeting on April 16th would be available for anyone who needed to come back, and this would still allow enough time for DPW to put out barriers before May 1st.

The meeting adjourned at 10:21 am.