

Amesbury Library Board of Trustees Preservation Subcommittee
Meeting Minutes
Tuesday, May 28, 2024 / 5:15pm
Amesbury Public Library

Attendees: Laurie Cameron, Delia Rinaldi, Alex Matthews, Mary Chatigny
APL staff present: Meghan Fahey – APL Head of Archives

I. Call to order – 5:15pm by Laurie

II. APL Facilities Walk Through – Preservation focused.

OUTSIDE

- On the side of the building where the ramp is, the copper gutter is detached. There is some loss under the gutter due to it not being in place to function correctly. The open spaces under the gutter leave room for wildlife possibly to enter. Pest control is going to cover openings on the side and back of the building with netting to help prevent wildlife from entering.
- On the side of the building facing the church, there is some flashing that has come loose. The cost to fix would be about \$5,800, APL can cover \$2,500 of it and is waiting to hear from the City to see if they can cover the rest. A contractor is on standby.
- Gutter on side above storage shed has now collapsed fully, ice dams form here. The last quote on copper replacement is now outdated.
- Outside, next to the Tech Services office, there seems to be a basin on ground, collecting water and finding its way down a slope toward the building. There was a boot put on the downslope on the right of the front stairs to redirect water.
- In the front of the building, the doors have suffered over a few years without maintenance since conservator retired. There's some damage to corners of door, sun damage and wear. A kickplate to be added to help protect the lower part of the door.

INSIDE

- Mosaic at front entrance, original to building. Meghan has not found a conservator to repair yet.
- Tech Services office carpet is a bit damp, air purifier and dehumidifier running.
- The Archives room is over capacity. Framed objects not resting as they should, discussed deaccession of some items as early as Fall 2024
- Vault – The manufacturing company is coming out soon to look at it regarding the temperature control.

III. Other -

- Front Doors & Circulation Desk – Meghan requested the subcommittee recommend using unrestricted Trust funds to the full BOT for preservation project of the front doors. This would also include the hinges and kickplate. Meghan requested the subcommittee recommend using unrestricted Trust funds to the full BOT for preservation project of the circulation desk. Discussion of having Dogtown Restoration Co separate the quotes into two. Delia made motion to have the Preservation Subcommittee recommend to the full BOT that Dogtown Restoration Co. do the conservation of the front doors and the circulation desk. Mary seconded. Unanimous.

IV. Adjourn – Delia made a motion to adjourn at 6:29pm. Mary seconded. Unanimous.