

AMESBURY

INSPECTIONAL SERVICES DEPT.

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CITY OF AMESBURY, MASS.

AMESBURY ZONING BOARD OF APPEALS APPLICATION FOR SPECIAL PERMIT / FINDING

Filing Fee: \$200.00 plus abutter notification postage @ \$1.16/abutter

The following documents are required to complete this application:

- ☐ A certified list of abutters and parties in interest (issued from the Assessor's Office). A list has been requested even though not required for a finding.
- ☐ A letter of denial issued from the Inspectional Services Dept. if applicable.
- ☒ Deed or other that demonstrates the applicant holds a vested non-contingent interest in the property.
- ☒ Attach a Certified Plot Plan that describes, in detail, the following:
 1. The location of all existing buildings, structures, driveways, or similar manmade improvements to the proposed property.
 2. The dimensions of all the existing building, structures, driveways, or similar manmade improvements to the proposed property.
 3. The dimensions of the proposed property, i.e., area, boundaries, front/rear/side yard setbacks.
 4. The location and dimensions of proposed buildings, additions, or structures.
 5. The location and dimensions of any private ways, easements, or right of ways that abut the subject property.
 6. The location and dimensions of any private ways, easements, or right of ways that cross the subject property.
 7. A scale of measurements in the lower right-hand corner of the plan.
 8. Also, the lower right-hand corner the address of the property and the Applicant's name, and if different the property owner's name.
 9. The name of the person or entity preparing the plan and the other pertinent information, locations, or dimensions.

In the event the Applicant has appeared before any other City Board, Commission, or Authority (either directly or indirectly) in connection with a petition for Variance, application for Special Permit/Finding, or Notice of Appeal pending before the Board, the Applicant shall disclose such appearance. The Applicant shall include the petition for Special Permit/Finding, any Decision, Order, or similar Determination as issued from the other City Board, Commission or Authority.

Please be advised if the application for Special Permit is submitted with incomplete information or is not filled out completely, the Zoning Board of Appeals reserve the right to dismiss, without prejudice.

Vinny Leone (att. sig)

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