



Amesbury

Community & Economic Development
Tel: (978) 388-8110
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39 South Hunt Rd.
Amesbury, MA 01913
freyr@amesburyma.gov

MEMORANDUM

November 4, 2025

Edward Batten
893 Main Street
Wakefield, MA 01880

Re: Sign Application for 5 Market St. – Needham Bank

Mr. Batten,

At the October 27, 2025, duly posted meeting, the Planning Board voted to approve the revised sign application for Needham Bank at 5 Market St. based on the revised sign submittal package attached to this letter. The Planning Board stipulated that final sign location needs to be approved in writing by the building owner prior to issuance of a building permit and installation.

The Planning Board's approval does not constitute approval from the State Building Code. The next step in this process is to contact the Building Inspections Office for a building permit before installing the sign.

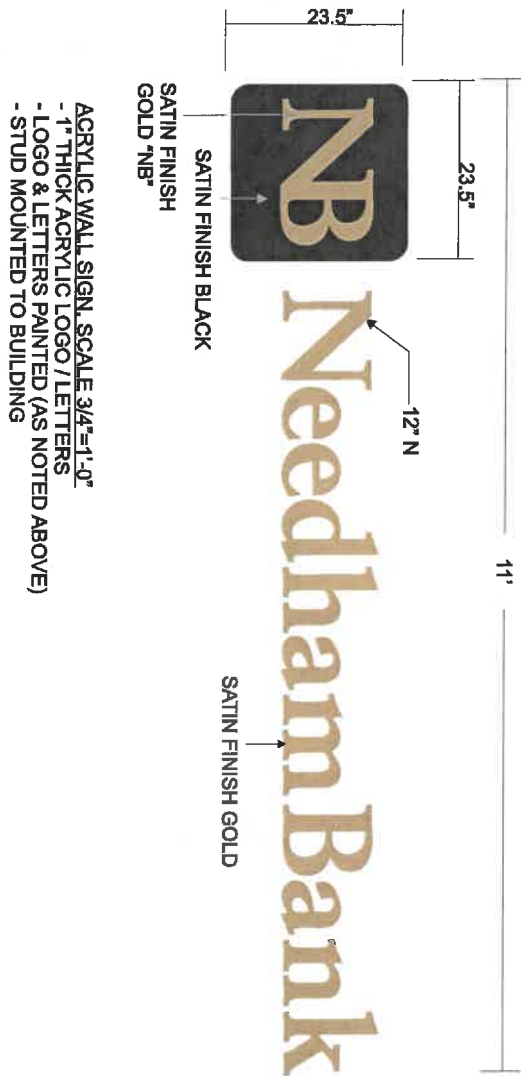
Respectfully,

A handwritten signature in cursive script that reads "Becky Frey".

Becky Frey
Community Development Coordinator
On Behalf of the Amesbury Planning Board



SIGN LOCATION



SIDE VIEW



BATTEN BROS.
Sign Advertising

893 MAIN STREET, WAKEFIELD, MA 01860
(781) 245-4800

Project: Bank Pro. Needham Bank Location:

Salesman: Rich Designer: Ronald

Scale: 1"=1'-0"

Date: 10/21/25 Sketch #: 66663

5 Market Street
Amesbury, MA

File Name: Needham Bank 5 Market St., Amesbury, MA.cdr

Job Description:

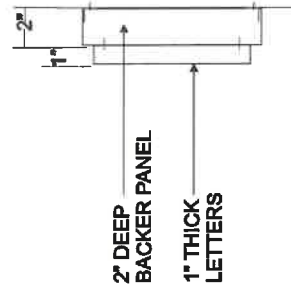
Acrylic Wall Sign

Revised

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code. The location of the disconnect switch after installation shall comply with Article 600.6 (A) (1) of the National Electrical Code.

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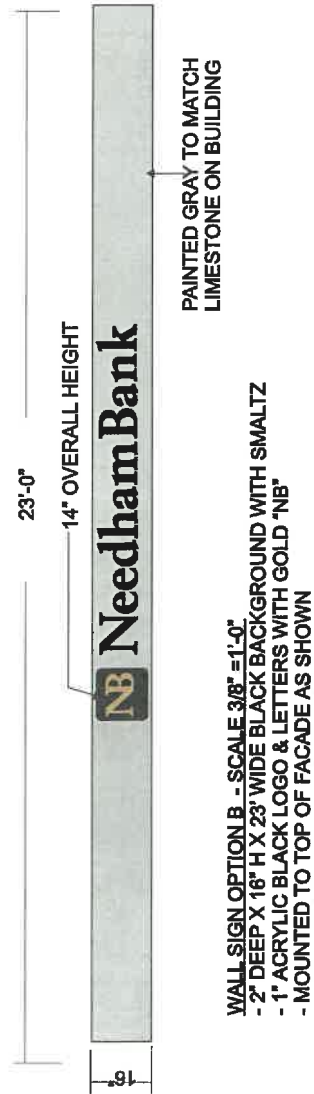
Customer Approval:



SIDE VIEW - NTS

APPROXIMATE SIGN
LOCATION

PROPOSED NEW SIGN - 1/8"=1'-0"



WALL SIGN OPTION B - SCALE 3/8" = 1'-0"
- 2' DEEP X 16" H X 23" WIDE BLACK BACKGROUND WITH SMALTZ
- 1" ACRYLIC BLACK LOGO & LETTERS WITH GOLD "NB"
- MOUNTED TO TOP OF FACADE AS SHOWN

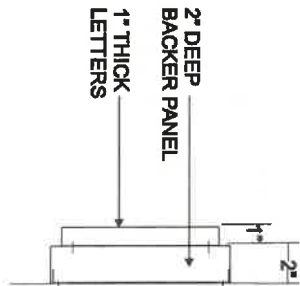


APPROXIMATE SIGN
LOCATION

PROPOSED NEW SIGN - 1/8"=1'-0"



- WALL SIGN OPTION B - SCALE 3/8"=1'-0"
- 2" DEEP X 16" H X 23' WIDE BLACK BACKGROUND WITH SMALTZ
- 1" ACRYLIC LETTERS WITH BLACK NB
- MOUNTED TO TOP OF FACADE AS SHOWN



SIDE VIEW - NTS



BATTEN BROS.
Sign Advertising

893 MAIN STREET, WAKEFIELD, MA 01880
(781) 245-4800

Project:

Bank Pro. Needham Bank

Location:

Salesman: Rich Designer: Ronald

Scale: 3/4"=1'-0"

Date: 10/21/25

Sketch #: 66663

5 Market Street
Amesbury, MA

File Name: Needham Bank 5 Market St., Amesbury, MA.cdr

Job Description:

Wall Sign

Revised

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code. The location of the disconnect switch after installation shall comply with Article 600.6 (A) (1) of the National Electrical Code.

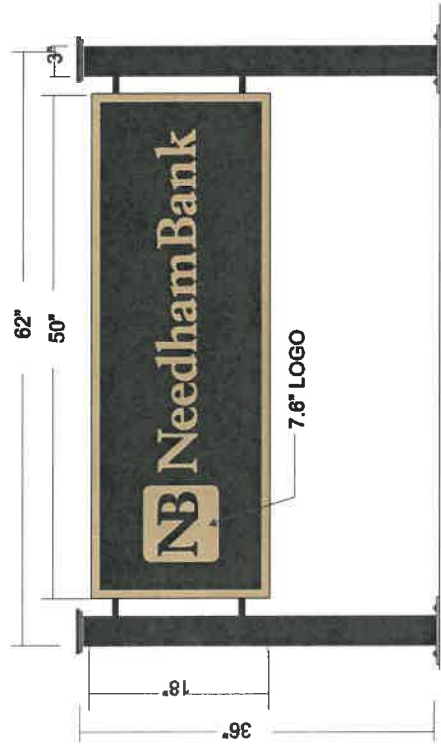
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Customer Approval:

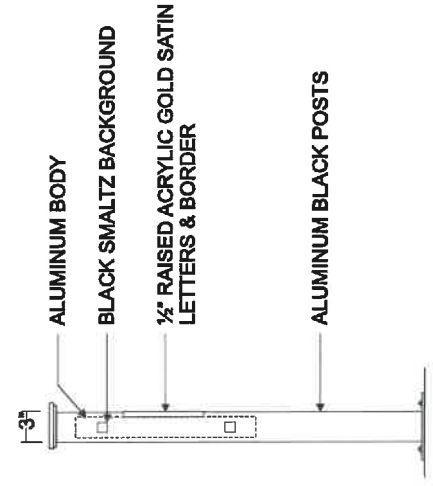


APPROXIMATE SIGN LOCATION

PROPOSED NEW SIGN



SINGLE SIDED GROUND SIGN - SCALE 1/2"=1'-0"
 - 18" X 50" BLACK SMALTZ BACKGROUND, GOLD BORDER
 - 1/2" THICK RAISED SATIN FINISH GOLD LETTERS & BORDER



SIDE VIEW

BATTEN BROS. Sign Advertising 893 MAIN STREET, WAKEFIELD, MA 01860 (781) 246-4800		Date: 10/21/25 Scale: 3/4"=1'-0" Salesman: Rich Designer: Ronald	File Name: Needham Bank 5 Market St., Amesbury, MA.cdr Sketch #: 66663
Project: Bank Pro. Needham Bank Location:		Job Description: Ground Sign	
Revised			

This sign is intended to be installed in accordance with the requirements of Article 680 of the National Electrical Code. The location of the disconnect switch after installation shall comply with Article 680.6 (A) (1) of the National Electrical Code. Notes: This is an original copyright drawing created by and owned by Batten Bros. Inc. It is not to be shown to anyone outside your organization, nor is it to be used, reproduced, copied, or altered in any fashion without the written permission of Batten Bros. Inc.

Customer Approval: