



RECEIVED

By City Clerk at 3:46 pm, Apr 21, 2026

Community Preservation Committee

Wednesday, January 21, 2026

City Hall Auditorium

62 Friend Street
Amesbury, MA 01913

6:00 p.m. – 7:00 p.m.

MEETING MINUTES

1. Roll call

Suzanne Egan called the meeting to Order at 6:00p.m.

Present: Suzanne Egan (SE), Joe Fahey (JF), Peter Frey (PF), Wayne Griffith (WG), Bob Manseau (BM), Joel Nice (JN),

Absent: Michelle Faucher (MF), Andrew LeFleur (AL), Jay Williamson (JW)

City Staff: Howard Snyder (HS)

2. Administrative

Election of Co-Chairperson

MOTION by Bob Manseau to nominate Joel Nice to the role of co-chairperson.

Second: Joe Fahey

Vote: 6-0. Motion passed unanimously.

3. Community Preservation Plan

Schedule

SE: Notes how the CPC has held a series of meetings with various Amesbury stakeholders relative to the three primary categories (Historic Preservation, Housing, and Open Space and Recreation) that will be the basis of the CPC's development of the city's Community Preservation Plan. Regarding the recreation category, the CPC has met with entities primarily involved with passive recreation activities in Amesbury.

PF notes open space is for passive recreation.

HS: Mentions the committee has briefly discussed the possibility of speaking with active recreation stakeholders. PF forwarded a list of potential active recreation contacts. That list was provided in the meeting packet.

SE: Asks for members to discuss format of meeting or meetings with the stakeholders. Suggests one meeting with each speaking for 10 minutes with 5 minutes for questions could mean at least 1.5 hour meeting.

Group decides this is the best way forward. SE instructs HS to ask for the invite to offer the option of in writing response or in-person presentation.

SE: Speaks on how third Wednesday meetings are sometimes challenging for her to attend. Asks members to consider another day of the week. Open discussion results in the fourth Wednesday being best.

MOTION by Suzanne Eagan to change the meeting day of the CPC from the third Wednesday of each month to the fourth Wednesday of each month.

Second: Joe Fahey

Vote: 6-0. Motion passed unanimously.

PF: Asks if the plan is place for submission of applications.

HS: Describes upcoming process / timeline to complete plan and have it accepted by the State. In the plan will be forms for potential applicants to use in their submission and the CPC in their review process. Applications expected to be accepted and reviewed in the Fall with CPC recommendations made to City Council in Spring of next year.

4. Next Meeting Date

Next meeting of the CPC to be scheduled for February 25th at 6:00p.m. in the City Hall Auditorium.

5. Adjournment

MOTION to adjourn made by Bob Manseau.

Second: Suzanne Eagan.

No discussion

Vote: 6-0. Motion passed unanimously.

Meeting adjourned at 6:50 p.m.