

Amesbury COA Board of Directors Meeting Minutes
October 10, 2024

RECEIVED

By City Clerk at 8:58 am, Dec 09, 2024

In Attendance: Arthur Levine, Chair; Lawrence Leahy, Treasurer; Sue Ballard, Secretary; Kliggie Thomas; Nicholas Costello; Tom MacLachlan; Allison Rice; Jim Chapman; Doreen Arnfield, Director

Guest: Mary Lee Ford, FCOA President

Meeting was called to order at 3:00 p.m.

Secretary's Report: Minutes of the September 12, 2024 meeting were reviewed and accepted as presented. Motion to accept the minutes made by Kliggie, second by Sue; unanimously approved.

Treasurer's Report: Larry reported expenditures from the Revolving account of \$460.78 for gas and to Walls Ford leaving an ending balance of \$18,435.00.

Statistics: Doreen presented September stats, showing a year over year increase in all areas. A quarterly report for July – September was presented, comparing 2023 and 2024 activity.

Director's Report, presented by Doreen:

COA Team Updates

- Outreach Coordinator position has been filled. Doreen hired Sue Dysart who previously served as an intern and volunteer for the COA. The position has been expanded and has new title, Outreach and BHOAP Coordinator.

Costello Center

- Railings to be installed; approved and waiting for signed contract. Cost is city funded.

Fall/Winter Programming

- Silk Scarf Painting
- Walking Group, Mondays @ 12:30p.m.
- Medicare Open Enrollment Oct. 15th – Dec. 7th
- Basic Computer Classes start Oct. 16th for 6 weeks. Classes are full with waiting list.
- Halloween Party Oct. 31st – to include a showing of Ghostbusters.
- Van Trips – (pg 6 in the newsletter) includes Voting Shuttle on Nov. 5th.
- Veteran's Lunch on November 8th at 11 a.m. at St. Andre Bassette Parish Hall
- MEVA Office Hours Oct. 28th. Outreach Campaign to educate people about transportation
- Holiday Luncheon – Dec. 11th at St. Andre Bassette Parish Hall.

The Hybrid Programming Grant Performance Report has been submitted. A copy of the report and The Unified Behavioral Health Reporting Template were provided to the Board.

CPR Training was provided to all staff on Oct. 9th. It will be provided to all volunteers and board in Feb. 2025.

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FCOA Update: Mary Lee Ford

- Holiday Luncheon Dec 11th. Board agreed to donate a scratch ticket tree.
- Craft Fair is Nov. 2nd, 9-3 in conjunction with the Church Fairs. Tables are sold out with 12 outside vendors. FCOA Table will sell aprons and holiday decorations.
- Lee met with Mary Schafer, a grant writer, to discuss ways to raise money – like a membership drive to increase membership and funds.
- Tables and benches purchased by the FCOA have been delivered.
- Total donated last fiscal year (7/1/23 – 6/30/24) was \$54,000.

Meeting adjourned at 3:50.

Respectfully submitted,

Sue Ballard
Secretary