

Amesbury COA Board of Directors Meeting Minutes
November 14, 2024

In Attendance: Arthur Levine, Chair; Maggie Miller, Vice Chair; Lawrence Leahy, Treasurer; Sue Ballard, Secretary; Kliggie Thomas; Nicholas Costello; Tom MacLachlan; Allison Rice; Jim Chapman; Doreen Arnfield, Director

Meeting was called to order at 3:00 p.m.

Secretary's Report: Minutes of the October 10, 2024 meeting were reviewed and accepted after a revision is made. Motion to accept the revised minutes made by Kliggie, second by Maggie; unanimously approved.

Treasurer's Report: Larry reported expenditures from the Revolving account of \$209.73 for gas and \$171.02 to MVRTA for van repair leaving an ending balance of \$18,054.25.

Statistics: To be reported quarterly. Next report Jan. 16th. Maggie suggested presenting in graph format making it more meaningful. Any significant changes will be discussed by the Board.

Director's Report, presented by Doreen:

Test of Scanning Accuracy

- The results of a scanning test that was conducted was presented. It compared Class Scans vs Attendance as recorded by the instructors or leaders of the group. For the months of September and October, the average scans were 95.5%. This will be done again in 6 months to ensure people are still checking in.

Costello Center

- Railings to be installed; contract has been signed. A sample of the railing was viewed. To be installed on both sides of the hallway on the first floor and in some parts of the second-floor hallway.

Fall/Winter Programing

- Medicare Supplemental Comparison Presentation by BCBS – about 20 in attendance
- Veteran's Lunch on November 8th. Nick commended Doreen and staff for a "magnificent" luncheon. Performance by Mark LaPointe
- Book Reading/performance – Letters from Germany by Mark LaPointe – Nov. 21st
- Holiday Luncheon – Dec. 11th from 11am-2pm at St. Andre Bassette Parish Hall. Toys for Tots Drive. Tickets \$10 for FCOA member and \$15 for non-member.
- COA Team Party – Friday Dec. 13th – White Elephant swap, pot luck
- New location for Health Fair 2025 – Possible collaboration with Coastal Connections at their new location behind the Post Office where they have a big open space and plenty of parking.

A suggestion was made that an option for feedback at functions may be helpful. A survey has been given to the participants of the Computer Class as part of the funding requirement. The results are being analyzed.

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Maggie requested information on what is expected of the Board. It will be discussed at the next meeting.

The next meeting is January 16th (3rd Thursday).

Meeting adjourned at 4:00.

Respectfully submitted,

Sue Ballard
Secretary