



Amesbury

Community & Economic Development
Tel: (978) 388-8110
Fax: (978) 388-6727

39 South Hunt Rd.
Amesbury, MA 01913
freyr@amesburyma.gov

MEMORANDUM

September 24, 2025

Edward Batten
893 Main Street
Wakefield, MA 01880

Re: Sign Application for 1 Haverhill Rd.

Mr. Batten,

At the September 22, 2025, duly posted meeting, the Planning Board voted to approve the sign application for Needham Bank at 1 Haverhill Rd., as revised. The sign package is attached to this approval letter. The Planning Board's approval does not constitute an approval from the State Building Code. The next step in this process is to contact the Building Inspections Office for a building permit before installing the sign.

Respectfully,

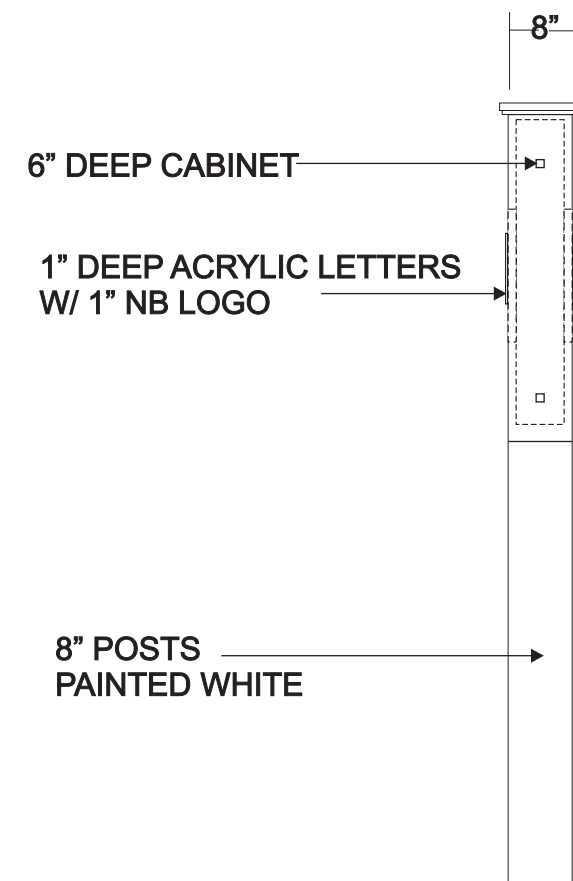
Becky Frey
Community Development Coordinator
On Behalf of the Amesbury Planning Board



EXISTING SIGN



NEW SIGN WITH POLES PAINTED WHITE



SIDE VIEW

DOUBLE FACED EXTERNALLY ILLUMINATED SIGN - SCALE 1/2"=1'-0"

- .090 X 6" DEEP ALUMINUM BACKGROUND PAINTED BURGUNDY W/ 2" WHITE BORDER
- 1" RAISED ACRYLIC LOGO/LETTERS PAINTED WHITE. 1/4" NB PAINTED BURGUNDY
- SIGN MOUNTS TO EXISTING POSTS W/ 2" ALUMINUM BLACK TUBING

 BATTEN BROS. Sign Advertising 893 MAIN STREET, WAKEFIELD, MA 01880 (781) 245-4800	Project: Bank Pro. Needham Bank		Location:	Job Description: Ground Sign Cabinet	Revised
	Salesman: Rich	Designer: Ronald	1 Haverhill Rd., Amesbury, MA		
	Scale: 3/8"=1'-0"				
	Date: 9/3/25	Sketch #: 66646			
	File Name: Needham Bank 1 Haverhill Rd., Amesbury.cdr				

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code. The location of the disconnect switch after installation shall comply with Article 600.6 (A) (1) of the National Electrical Code.

This is an original copyright drawing created by and owned by Batten Bros., Inc. It is submitted for your personal use in connection with a project being performed for you by Batten Bros., Inc. It is not to be loaned, copied, reproduced, or exhibited in any fashion.

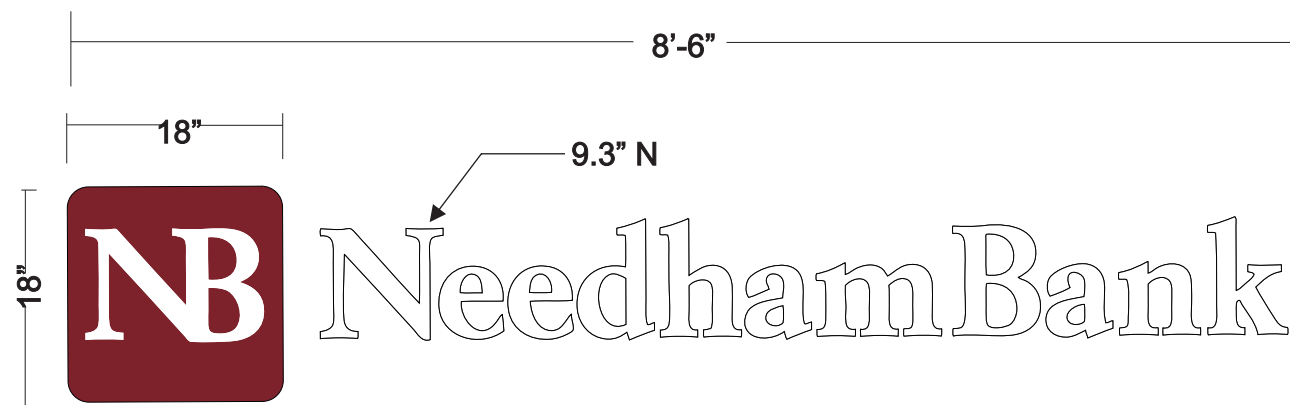
Customer Approval: _____

This sign is intended to be installed in accordance with the requirements of Article 600.6 (A) (1) of the National Electrical Code. The location of the disconnect switch after installation shall comply with Article 600.6 (A) (1) of the National Electrical Code.

Note: This is an original copyright drawing created by and owned by Battisen Bros., Inc. It is submitted for your personal use in connection with a project being planned for you by Battisen Bros., Inc. It is not to be shown to anyone outside your organization, nor is it to be used, reproduced, copied, or exhibited in any fashion.

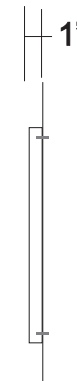


**APPROXIMATE SIZE OF
EXISTING SIGN IS:
9" HIGH X 130" WIDE
8.125 SqFt**



ACRYLI WALL SIGN, SCALE 3/4"=1'-0"

- 1" THICK ACRYLIC LOGO / LETTERS
- LOGO PAINTED BURGUNDY, LETTERS PAINTED WHITE
- STUD MOUNTED TO BUILDING
- 12.75 SqFt



 BATTEN BROS. Sign Advertising 893 MAIN STREET, WAKEFIELD, MA 01880 (781) 245-4800	Project: _____		Bank Pro. Needham Bank	Location: _____	Job Description: Acrylic Wall Sign	Revised
	Salesman: Rich		Designer: Ronald	1 Haverhill Rd., Amesbury, MA		
	Scale: 3/4"=1'-0"					
	Date: 9/3/25	Sketch #: 66646				
	File Name: Needham Bank 1 Haverhill Rd., Amesbury.cdr					

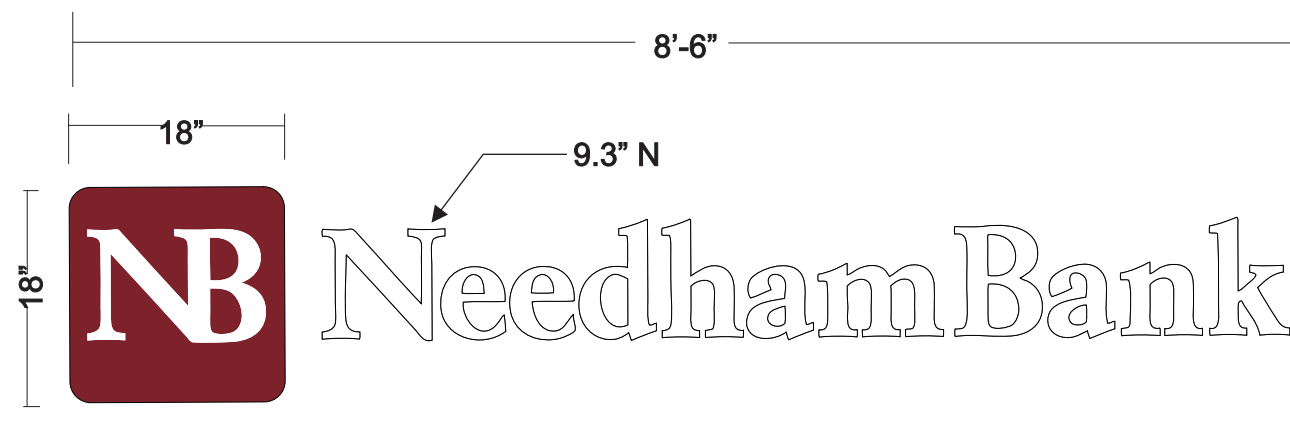
This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code. The location of the disconnect switch after installation shall comply with Article 600.6 (A) (1) of the National Electrical Code.

Notes: This is an original copyright drawing created by and owned by Batten Bros., Inc. It is submitted for your personal use in connection with a project being performed for you by Batten Bros., Inc. It is not to be shown to anyone outside your organization, nor is it to be used, reproduced, copied, or exhibited in any fashion.

Customer Approval: _____



NEW SIGN



SIDE VIEW -N.T.S.

ACRYLI WALL SIGN, SCALE 3/4"=1'-0"

- 1" THICK ACRYLIC LOGO / LETTERS
- LOGO PAINTED BURGUNDY, LETTERS PAINTED WHITE
- STUD MOUNTED TO BUILDING
- 12.75 SqFt

- 12.75 SqFt



BATTEN BROS. Sign Advertising

893 MAIN STREET, WAKEFIELD, MA 01880
[781] 245-4800

This sign is intended to be installed in accordance with the requirements of Article 600.6 (A) (1) of the National Electrical Code. The location of the disconnect switch after installation shall comply with Article 600.6 (A) (1) of the National Electrical Code.

Note: This is an original copyright drawing created by and owned by Batten Bros., Inc. It is submitted for your personal use in connection with a project being planned for you by Batten Bros, Inc. It is not to be shown to anyone outside your organization, nor is it to be used, reproduced, copied, or exhibited in any fashion.

 BATTEN BROS. Sign Advertising 893 MAIN STREET, WAKEFIELD, MA 01880 (781) 245-4800	Project: _____		Location: _____		Job Description: Acrylic Wall Sign	Revised _____
	Bank Pro. Needham Bank		1 Haverhill Rd., Amesbury, MA			
	Salesman: Rich	Designer: Ronald				
	Scale: 3/4"=1'-0"					
	Date: 9/3/25	Sketch #: 66646	File Name: Needham Bank 1 Haverhill Rd., Amesbury.cdr			