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*By City Clerk at 10:36 am, Jan 15, 2025*



**Amesbury Housing Trust**

**MEETING AGENDA**

**October 16, 2024**

**Amesbury City Hall**

**62 Friend St.**

Public comment can be made by: • Emailing your comment before the meeting to [oced@amesburyma.gov](mailto:oced@amesburyma.gov). Your comment will be read aloud at the appropriate time in the agenda and entered into the public record.

Call to Order at 5:22 PM

Chair noted attendance: Ann Mary Connor, Nancy Frick, Mayor Gove, Councilor Stanganelli

Also in attendance: OCED Director Nick Cracknell

Public Comment: None

Communications:

- Housing Trust Account Update – OCED Director Cracknell:
  - \* \$165,662.10 net of previous amounts appropriated
  - \* 6 units pending sale at 130 Market Street project which are expected to close before 12/31/2024 and generate additional \$60,000 (or \$10,000 per unit)
- Community Development Block Grant (CDBG) Update – OCED Director Cracknell:

- \* Program is in process of hiring second Housing Rehabilitation Specialist to expedite backlog of existing and pending applicants
- \* City has corrected deficiencies found in previous management of the Housing Rehabilitation Program
- \* Two projects previously placed on hold during the suspension have resumed rehabilitation services
- \* Lead inspection request pending on one case
- \* One case for an emergency roof repair for an elderly homeowner was approved
- \* Three additional projects to be reevaluated for eligibility
- \* Open/Active cases: 8
- \* Construction Completed: 4

#### Minutes:

- 9-26-24: Discussion of various changes
  - \* Move to continue until next meeting; motion by Mayor Gove with second by Nancy Frick, 4-0

#### Discussion Items:

- Implementation of 2021-107, Means-Tested Senior Citizen Rental Assistance Program – [Bill 2021-107](#)
  - \* Review of the measure as approved by Council
  - \* Discussion regarding possible ways to implement
  - \* Additional data to be gathered and discussed along with draft of possible program application
  - \* Matter will be continued to next meeting
- Appointment of Community Preservation Committee Member – [Bill 2024-109](#)
  - \* Discussion of possible representatives of AHT to the Committee

- \* Mayor Gove noted that the deadline to present nominees and approval of the membership is December 2, 2024
- \* Noted that anyone nominated may choose to decline and vacancy will be filled under the available rules
- \* Move to nominate Andrew LeFleur to the Community Preservation Committee as the representative of the Amesbury Housing Trust as outlined in 2024-108; motion by Ann Mary Connor with second by Nancy Frick, 4-0

Administrative:

- \* Meetings will resume on the second Wednesday of each month at the same time and place (in person)
- \* Next meeting agenda will include continued discussion of rental assistance and down payment assistance programs

- Meeting Scheduling announced by Chair:
  - \* November 13
  - \* December 11
  - \* January 8

Adjourn @ 5:58 PM

- \* Move to adjourn; motion by Ann Mary Connor with second by Nancy Frick, 4-0