

**Trustees of War Memorials Meeting Minutes**

Day, Date and Time: Tuesday, July 8, 2025 at 6:30pm

Place of Meeting: City Hall Auditorium, 62 Friend St.

1. Call to Order/ Roll Call – Mayor Gove called to order at 6:29 pm.

Present: Mayor Kassandra Gove, Paul Cote (Paul), James DeMars, Paul Jancewicz (Jancy)

Absent:, Tom Champion, Ski Iworsky

2. Pledge of Allegiance

Mayor Gove read mission: The "Board," shall have charge and control of the construction of any memorial in Amesbury commemorating the services and sacrifices of soldiers, sailors, marines, and airmen who are veterans of war, or persons who have rendered military service for the commonwealth in time of war, and the Board shall have custody and care of such memorials after their construction.

3. Veterans' Heritage Grant Program

- Mayor Gove shared that the \$5000 in grant funds have been fully expended on the Rocky Hill Memorial Flagpole, with an additional \$1265 coming from the city's Soldier's Memorial Trust Fund as part of the matching funds. Additionally, we received clarification that the volunteer hours can be used to match are set at a rate of \$34.97/hour. We will need to count up the hours we've done so far, but we are looking at \$3735 of our match remaining to be spent and/or volunteered for.
- Mayor Gove then spoke about the Franco American Flagpole quote, which Paul Cote shared at our last meeting. We are able to put our money towards this project as part of the grant matching funds, if we'd like to do that.
- Jim asked for clarification about the Franco-American Flagpole quote, specifically what is involved in the 'cleaning and stripping'. Paul said that the vendor cleans flagpoles by both power washing, and stripping it down before repainting so it will be in good condition for years to come. Jim said that all sounded good to him.
  - Jancy motioned to use the Soldier's Memorial Trust Fund for the cost of this quote, \$1850, as part of the matching funds for the Veterans' Heritage Grant
  - Seconded by Jim
  - **Unanimous approval 4-0**
- Mayor Gove also asked the board to designate someone who can authorize the payment of the invoice for the Franco American Flagpole, once complete, so that we do not have to wait for the next board meeting to do so.
  - Jim motioned to make Paul Cote the designee to give approval for payment of the future invoice for this purpose, to come from the Soldier's Memorial Trust Fund, when due.
  - Seconded by Paul
  - **Unanimous approval 4-0**

4. Eagle Scout Project

- Mayor Gove reminded the board about the Eagle Scout project Aiden Cusick presented during public comment at the previous meeting, he would like to put benches at Sumner Goldsmith Park. The DPW has not yet been looped into this project as the director was out during our time between meetings, but aside from their approval of the placement, she asked if anyone had any other thoughts about this project or if the board would like to see it move forward.

- Jim motioned to allow the Eagle Scout project to continue for the Goldsmith Park pending DPW's placement of the benches
- Second by Paul
- **Unanimous approval 4-0**

5. Set Next Meeting Date

- Jancy asked what our meeting frequency is required to be, and Mayor Gove answered that it is quarterly. The group agreed to meet again in three months, unless something comes up that necessitates a session sooner. The next meeting date is set for Tuesday, September 30, 2025 at 6pm in City Hall's Auditorium.

6. Adjourn

- Motion to adjourn made by Paul
  - Seconded by Jancy
  - **Unanimous approval 4-0**
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- The meeting was adjourned at 6:40 pm

Respectfully submitted,

Victoria Feger, Executive Assistant to the Mayor

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