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City Council Budget & Finance Subcommittee Minutes

May 20, 2025, at 6:30 PM

City Hall 62 Friend St.

Councilor Stanganelli called the meeting to order at 6:34 PM.

Roll was called and present were: Councilor Frederique, Councilor Redfern, and Councilor Stanganelli

Also Present: Mayor Cassandra Gove, Chief of Staff Ann Marie Casey, Chief Financial Officer Marisa Batista, IT Director Steve Hare, Fire Chief James Nolan, Rob Serino, and Administrative Assistant Allie Connolly

Minutes for Approval:

Councilor Redfern made a motion to accept the April 15, 2025, minutes as presented. The motion was seconded by Councilor Frederique and passed 2-0 with Councilor Stanganelli abstaining.

Communication and Updates: None

Public Comment: None

Councilor Redfern made a motion to take 2025-48, 2025-49, 2025-50, 2025-51, and 2025-52 out of order and move them to the start of the agenda. The motion was seconded by Councilor Frederique and passed 3-0.

2025-048 An Order to authorize the Mayor to establish spending limits for departmental revolving funds FY26- **Mayor Sponsor**

- Chief Financial Officer Marisa Batista stated that this is an annual council order and was present to answer any questions

Councilor Redfern made a motion to return 2025-048 to the City Council with a positive recommendation. The motion was seconded by Councilor Frederique and passed 3-0.

2025-049 An Order to enter into a 10 year or less lease - Cardiac Monitors Police Cruisers Body Worn Cameras and Cruiser Mounted Dash Cameras- **Mayor Sponsor**

- Chief Financial Officer Marisa Batista was present to answer any questions.

Councilor Redfern made a motion to return 2025-049 to the City Council with a positive recommendation. The motion was seconded by Councilor Frederique and passed 3-0.

2025-050 An Order to authorize the Mayor to accept and expend a FY25 CCC Information Technology Grant-**Mayor Sponsor**

- IT Director Steve Hare was present to answer any questions.

Councilor Redfern made a motion to return 2025-050 to the City Council with a positive recommendation. The motion was seconded by Councilor Frederique and passed 3-0.

****Chief of Staff Ann Marie Casey stated that 2025-044 was left off the posted agenda but was to be discussed tonight. It was posted on a prior agenda and upon consultation of the Clerk it was stated this would not violate open meeting law and would be permitted.**

Councilor Redfern made a motion to place 2025-044 back on the agenda. The motion was seconded by Councilor Frederique and passed 3-0.

2025-051 An Order to authorize the Mayor to accept and expend FY25 SAFE and Senior SAFE grants-**Mayor Sponsor**

- Deputy Fire Chief Rob Serino spoke about 2025-051, he explained this grant would be used to send people back into the schools and the senior center for trainings.

Councilor Redfern made a motion to return 2025-051 to the City Council with a positive recommendation. The motion was seconded by Councilor Frederique and passed 3-0.

2025-052 An Order to transfer Amesbury Elementary School Property for general municipal purposes-**Mayor Sponsor**

- Councilor Stanganelli asked from which budget would the money be coming from to maintain this property. Mayor Gove answered that there is no change, the money would be pulled from the School Department.

Councilor Redfern made a motion to return 2025-052 to the City Council with a positive recommendation. The motion was seconded by Councilor Frederique and passed 3-0.

2025-044 An order to accept and expend a 2nd Round FY25 DFS grant for firefighter safety equipment.

- Deputy Fire Chief Rob Serino spoke about this money would be used for some new gear.

Councilor Redfern made a motion to return 2025-044 to the City Council with a positive recommendation. The motion was seconded by Councilor Frederique and passed 3-0.

2025-047 An Order to appropriate Free Cash for the purpose of funding FY26 Capital Expenditures- **Mayor Sponsor**

- Chief Financial Officer Marisa Batista was present to answer any questions. She stated that any specific project questions should be relayed back to the department heads.

Councilor Redfern moved to return 2025-047 with no recommendation to the City Council. The motion was seconded by Councilor Frederique and passed 2-1 with Councilor Stanganelli in opposition.

Adjourn: Councilor Redfern made a motion to adjourn at 6:58. Councilor Frederique seconded, and the motion passed unanimously (3-0).

Respectfully Submitted,

Allie Connolly