City of Amesbury
Office of the City Clerk
62 Friend St.
Amesbury, MA 01913

City Council Ad Hoc Budget Committee of the Whole Meeting Minutes Budget Hearing #3

Thursday, May 23, 2024
7:00 PM

The meeting was called to order at 7:05 PM by Chairman Steven Stanganelli

Roll call was taken, present were Councilor Anthony Rinaldi, Councilor Nicholas Wheeler, Councilor Scott Mandeville, Councilor Jessica Redfern, Councilor Michael Hogg, Councilor Claudel Frederique, and Councilor Steven Stanganelli

Absent were: Councilor Owen Corcoran and Councilor Pamela Gilday

Community and Economic Development (Budget Book Pages 71-72)

- Director of Community and Economic Development, Nicholas Cracknell, presented Community and Economic Development's proposed FY25 budget to the City Council (**see attached presentation),** which included:
  - Planning Board
  - Conservation Commission

- The Councilors asked various questions and engaged in discussion with Mr. Cracknell.\

Councilor Stanganelli asked that all presentations be made available to councilors after the meeting.

Councilor Stanganelli called for a brief recess at 7:43 pm.

The meeting was called back into order at 7:50 pm.

Department of Public Works (Budget Book Pages 63-70)

- Director of Public Works, Joe Buckley, presented the Department of Public Works proposed FY25 budget to the city council (**see attached presentation),** which included:
  - Sewer
  - Water
  - Snow/Ice
  - Recycling/Refuse Removal
  - Outdoor Lighting

Councilor Stanganelli stated the date of the next Ad Hoc Budget Committee of the Whole meeting.

Councilor Wheeler moved to adjourn at 8:59 p.m. Councilor Rinaldi seconded the motion, and the motion passed unanimously with seven members present.

Respectfully submitted by,

Justin Kaiser
6/3/2024

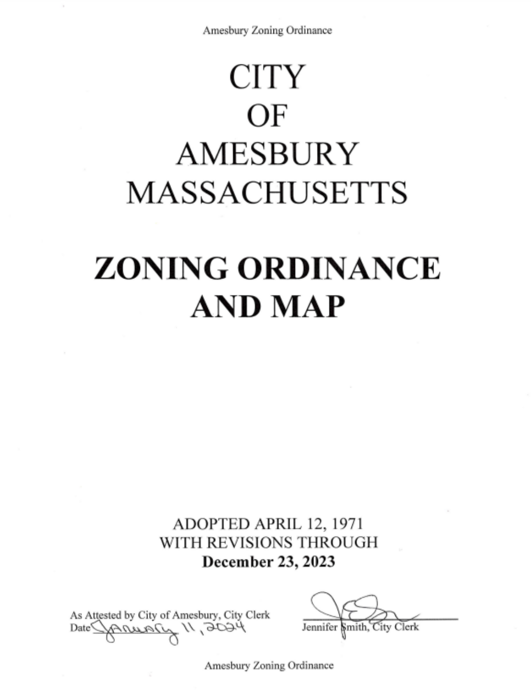
FY25 Budget Presentation

OCED, Planning Board, and the Conservation Commission

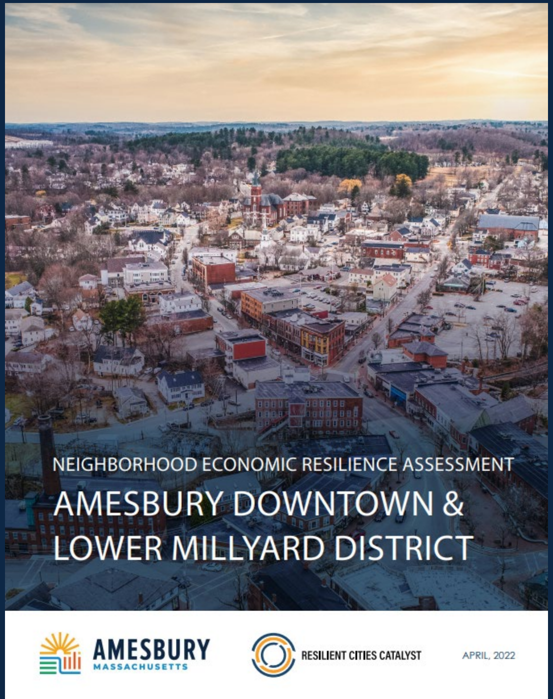
Nicholas J. Cracknell, AICP May 23rd, 2024

AMESBURY
MASSACHUSETTS
16 68

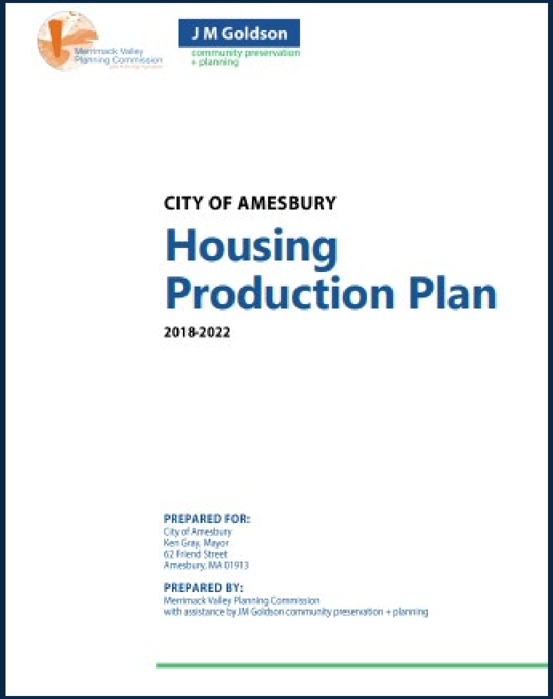
Office of Community & Economic Development



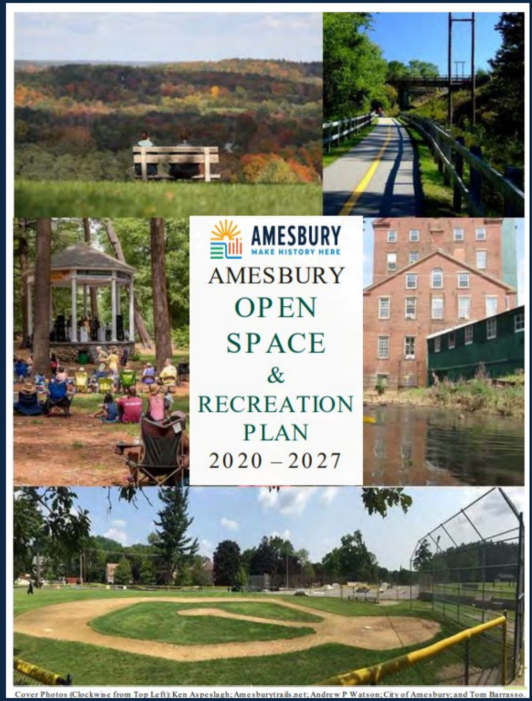
Land Use



Economic Development

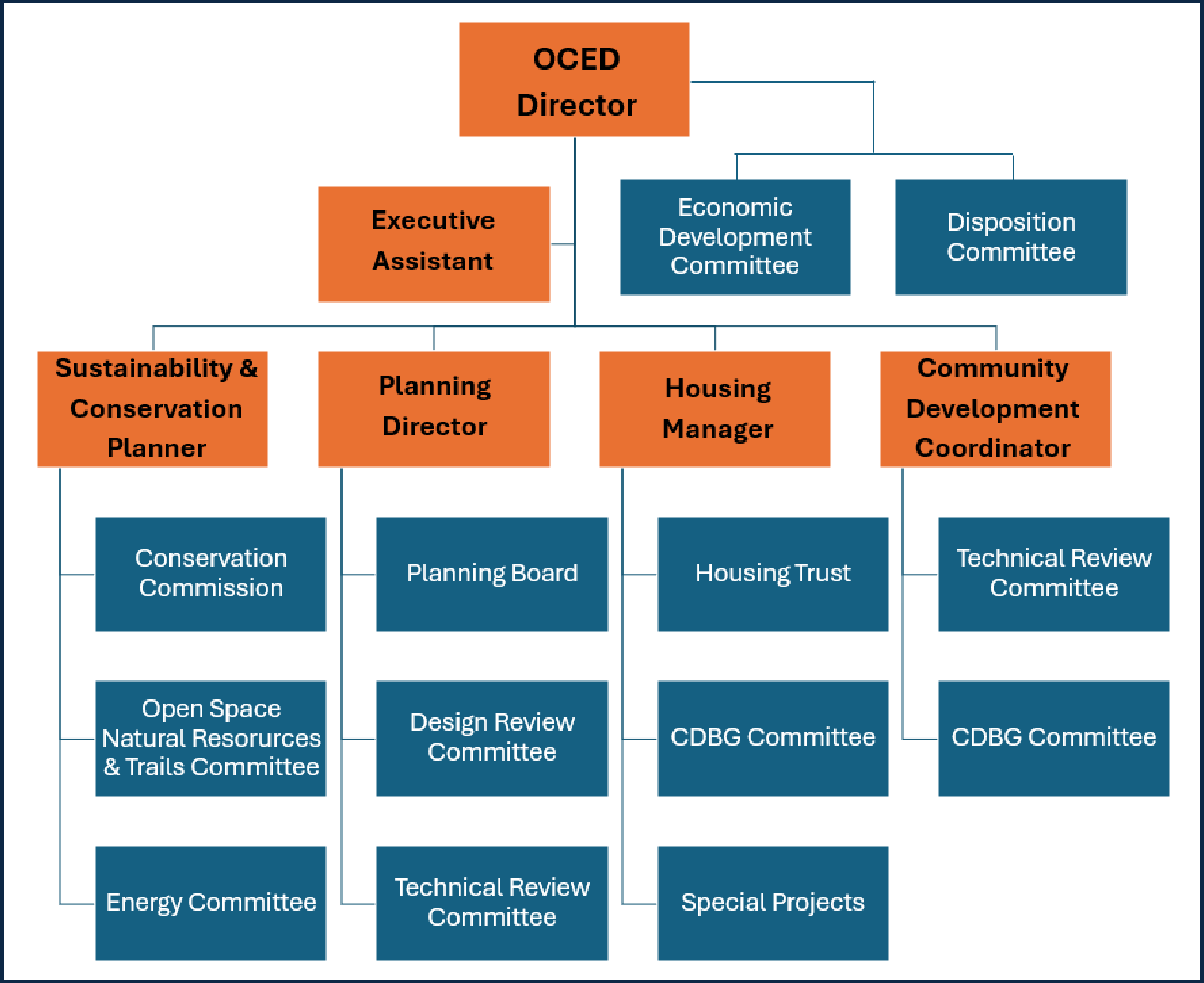


Housing



Environment

OCED – Staffing



Primary Focus Areas:

- Land Use
- Economic Development
- Housing
- Environment
- Energy

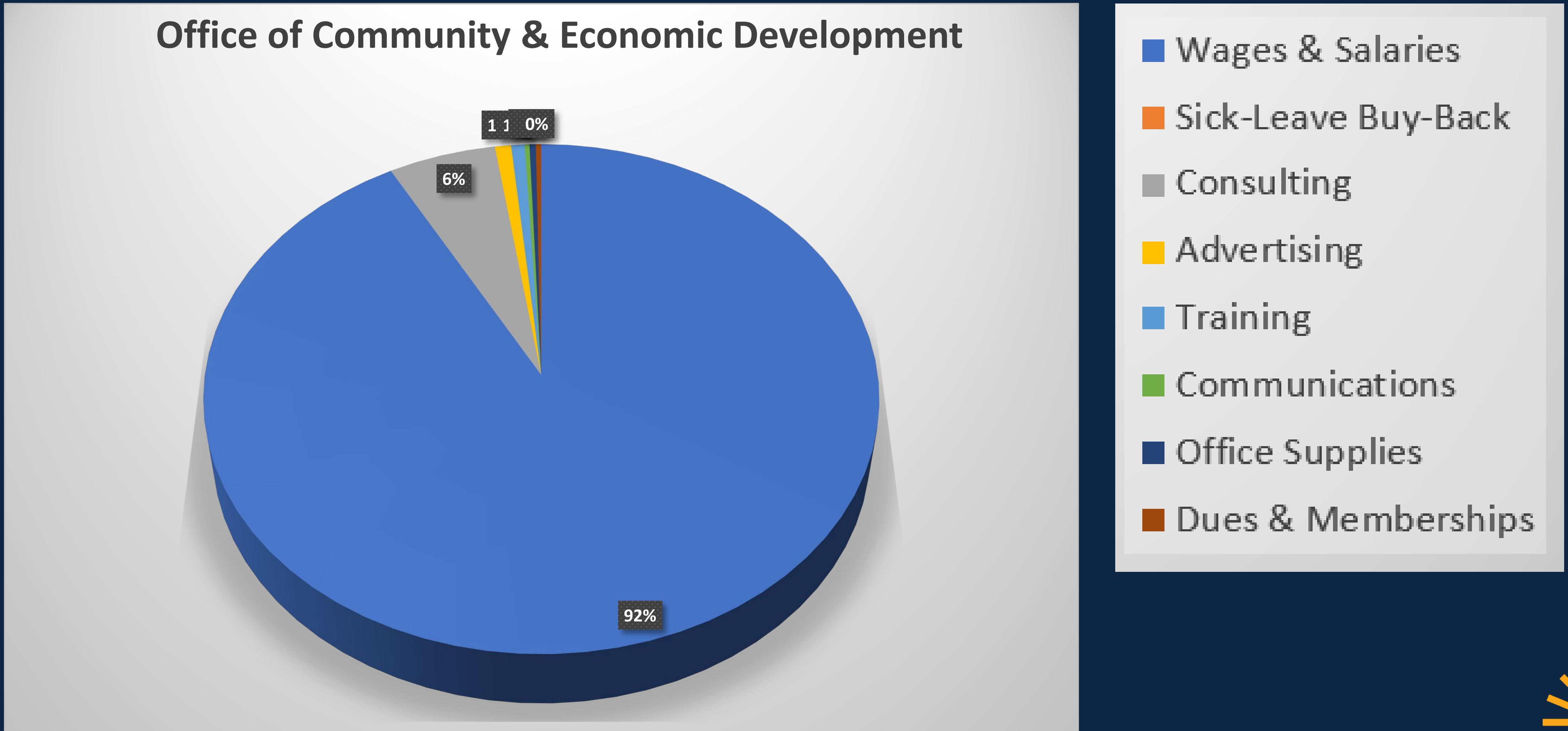
FY2025 OCED GOALS

1. Building a Strong Planning & Development Team
2. Focus on Economic Development & Housing
3. Support the Energy and Open Space Natural Resource & Trail Committees
4. Active Grant Writing
5. Capital Project Management

OCED – Budget Overview

1. Office of Community & Economic Development
2. Planning Board
3. Conservation Commission

OCED – FY2025 Budget



Budget: $374,069 (a $90,772 increase)

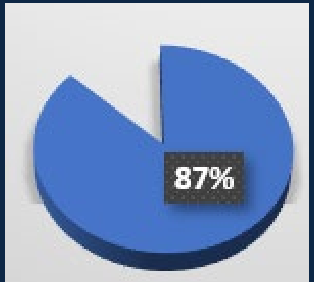
OCED - Wages & Salaries

FY2025 - OCED Wages and Salaries

	FY2024 Budget	FY2024 City Share	FY2024 CDBG Share	FY2025 Budget	FY2025 City Share	FY2025 CDBG Share	FY2025 City Increase	FY2025 City Increase (%)
OCED Director	$110,044.03	$75,458.76	$34,585.27	$112,200.00	$112,200.00	$0.00	$36,741.24	33.4%
Planning Director	$94,135.63	$94,135.63	$0.00	$96,203.00	$96,203.00	$0.00	$2,067.37	2.2%
Executive Secretary*	$63,483.33	$63,483.33	$0.00	$64,877.00	$64,877.00	$0.00	$1,393.67	2.2%
Communtiy Development Coordinator	$51,594.29	$44,223.68	$7,370.61	$52,728.00	$52,728.00	$0.00	$8,504.32	16.5%
Housing Manager	$73,109.40	$0.00	$73,109.40	$74,858.00	$0.00	$74,858.00	NA	NA
Housing Rehab Specilist	$42,120.00	$0.00	$42,120.00	$44,326.00	$0.00	$44,326.00	NA	NA
CDBG Bookkeeper	$13,000.00	$0.00	$13,000.00	$13,311.00	$0.00	$13,311.00	NA	NA
Total Wages & Salaries	**$447,486.68**	**$277,301.40**	**$170,185.28**	**$458,503.00**	**$326,008.00**	**$132,495.00**	**$48,706.60**	**17.6%**

- Change in CDBG Funding Allocation ($40K)
- COLA Increases ($9K)

Budget Impact: 87% of OCED Budget with a $48,706 increase (17.6%)

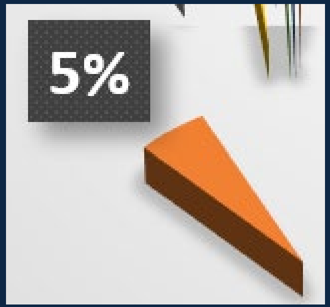


OCED – Sick Leave Buy-Back

FY2025 - Sick Leave Buy-Back	FY2024 Budget	FY2025 Budget
Executive Secretary	$0.00	$19,496.00
Total Wages & Salaries	**$0.00**	**$19,496.00**

- **Retirement of the Executive Secretary, Joni Baptiste**

Budget Impact: 5% of OCED Budget with a one-time increase of $19,496

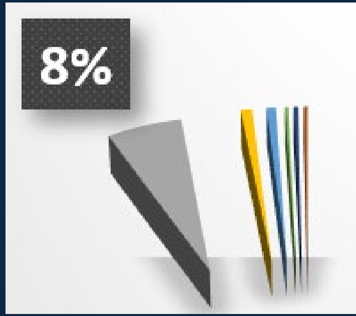


OCED – Operating Expenses

FY2025 - OCED Operating Expenses

	FY2024 Budget	FY2025 Budget	FY2025 Increase	FY2025 Increase (%)
Consulting	$2,500.00	$20,000.00	$17,500.00	700.0%
Advertising	$930.00	$3,000.00	$2,070.00	222.6%
Training	$500.00	$2,500.00	$2,000.00	400.0%
Communications	$900.00	$900.00	$0.00	0.0%
Office Supplies	$1,165.00	$1,165.00	$0.00	0.0%
Dues & Memberships	$0.00	$1,000.00	$1,000.00	NA
Total Wages & Salaries	**$5,995.00**	**$28,565.00**	**$22,570.00**	**376.5%**

Budget Impact: 7.6% of OCED Budget with a $22,570 increase (376%)



OCED – Consulting

Consulting Studies:

- Feasibility Studies
- Environmental Site Assessments
- Market Appraisals
- Structural Evaluations
- Traffic Studies
- Site Planning
- Conceptual Design
- Compliance Analysis
- Zoning Amendments
- Long-Range Planning


EPA
Superfund Redevelopment Initiative

SITE REDEVELOPMENT PROFILE
31 Water Street Site
Amesbury, Massachusetts

On-site plaza and landscaping in front of future community hertiage center. (Source: EPA)

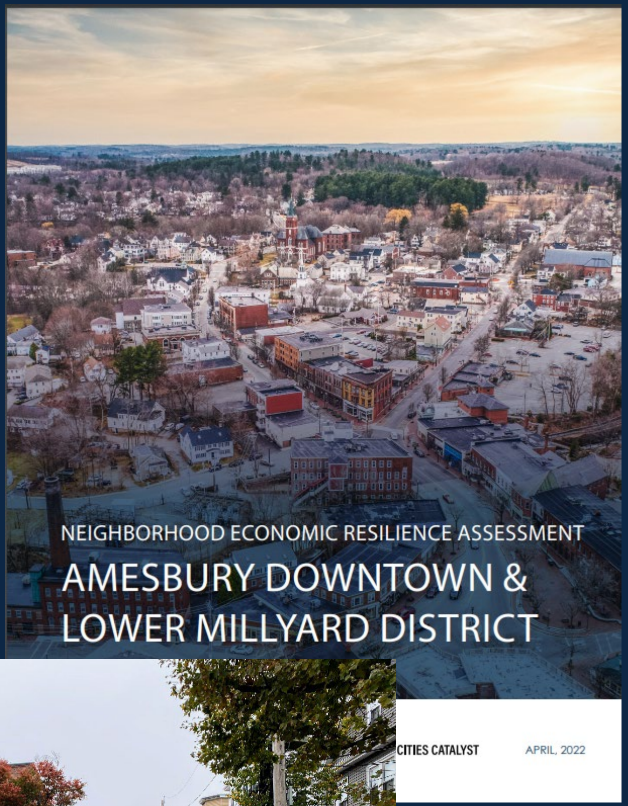
Site Location: 31 Water Street, Amesbury, Massachusetts 01913
Size: About 0.56 acres
Existing Site Infrastructure: Water, sewer and electricity are located on site.
Current Site Uses: Heritage Park, a local recreation area and educational resource, is located on site. A bandstand and river walk will be added to the park in the near future. The Amesbury Riverwalk, a 1.3-mile walking and biking trail, runs alongside the site. Future plans call for the conversion of a former carriage house on site into a community heritage center.
Surrounding Population: 16,283 people live in Amesbury (2010 Census).

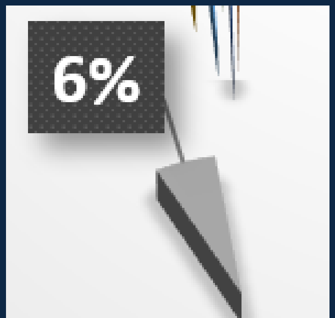
During the 19th century, the site and its surroundings were a hub of industrial activity. These operations resulted in soil contamination in an area known as the Lower Millyard. Industrial activity on site ceased after the Great Depression.

The site's redevelopment is part of a larger mixed-use planning initiative by the city of Amesbury. In November 2013, the Massachusetts Office of Housing and Economic Development awarded the locality $1.6 million from its MassWorks Infrastructure Program to invest in the redevelopment of the Lower Millyard project. In 2014, the city of Amesbury received a $200,000 Massachusetts Brownfields Program Assessment Grant to help community members learn about the cleanup of the Lower Millyard area and support planning effort for Heritage Park. EPA's Superfund Program committe $1.2 million to remove contaminated soil from the s and stabilize the riverbank. EPA dug up 1,400 tons contaminated soil and disposed of it off site. EPA stabilized the riverbank with 400 feet of sheet pile EPA completed site cleanup actions in July 2015.

Today, Heritage Park is beginning to take shape. plantings and landscaping are well established.

October 2017



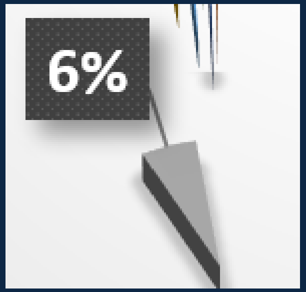


Budget Impact: 6% of OCED Budget with an increase of $1,000

OCED – Consulting

Consulting Projects:

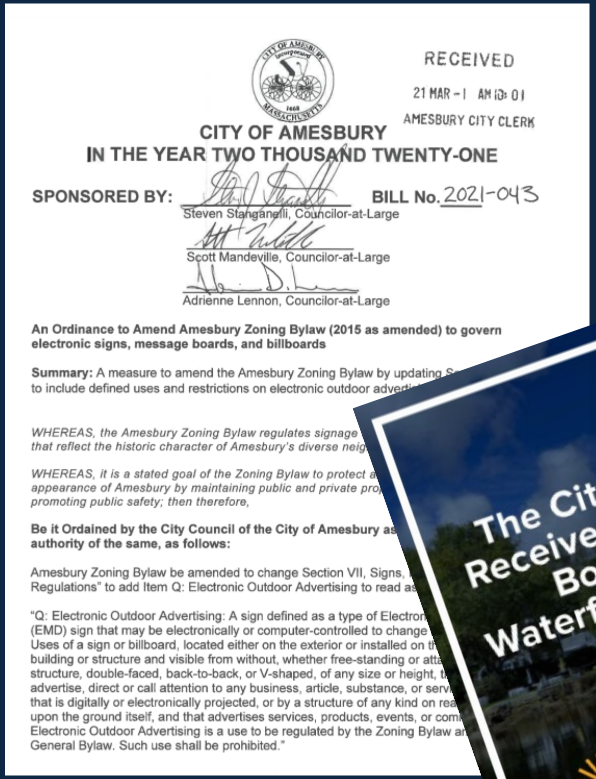
- MBTA Zoning
- 40R Smart Growth Districts
- Washington Landing
- 230 Main Street Project
- 376 Main Street 40B Project
- Outdoor Dining Standards
- Civic Campus
- Lower Millyard Design
- Open Space Planning
- Former Truck Stop
- Cynthia Lane



OCED – Advertising

Advertising:

- Zoning Amendments
- Request for Proposals
- Request for Qualifications
- Public Hearings
- Designer Services



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AMESBURY CITY CLERK

CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY-ONE

SPONSORED BY: BILL No. 2021-043

Steven Stanganelli, Councilor-at-Large
Scott Mandeville, Councilor-at-Large
Adrienne Lennon, Councilor-at-Large

An Ordinance to Amend Amesbury Zoning Bylaw (2015 as amended) to govern electronic signs, message boards, and billboards

Summary: A measure to amend the Amesbury Zoning Bylaw by updating S
to include defined uses and restrictions on electronic outdoor adverti

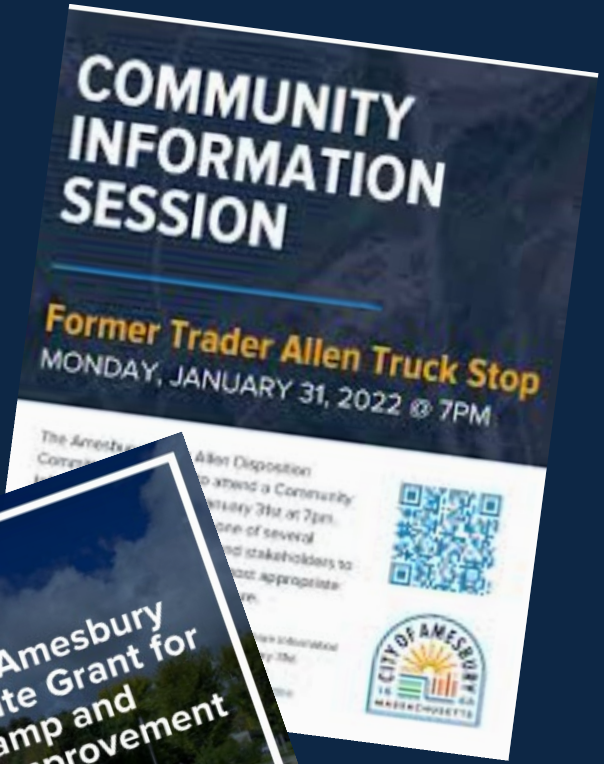
WHEREAS, the Amesbury Zoning Bylaw regulates signage
that reflect the historic character of Amesbury's diverse neig

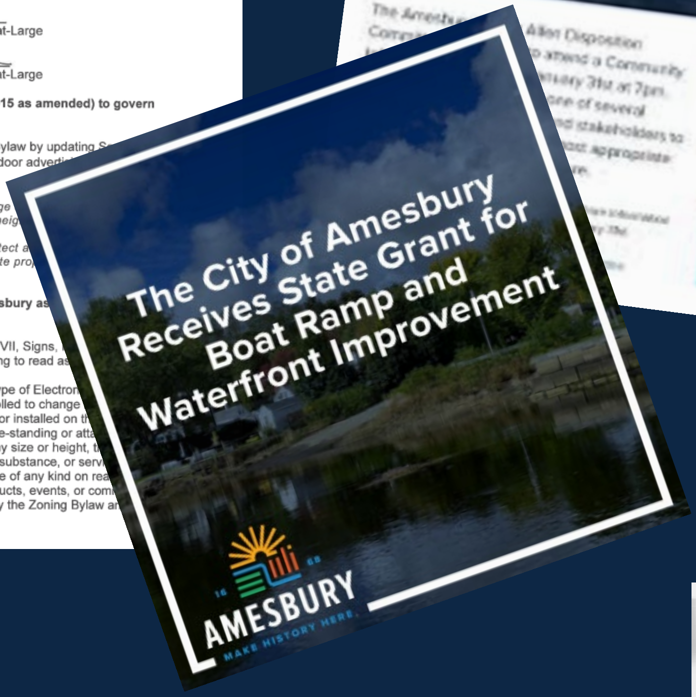
WHEREAS, it is a stated goal of the Zoning Bylaw to protect a
appearance of Amesbury by maintaining public and private pro
promoting public safety; then therefore,

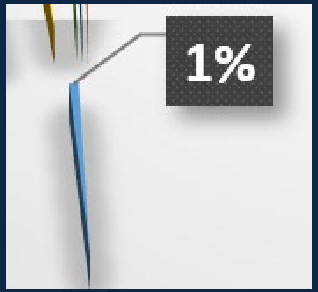
Be it Ordained by the City Council of the City of Amesbury as
authority of the same, as follows:

Amesbury Zoning Bylaw be amended to change Section VII, Signs,
Regulations" to add Item Q: Electronic Outdoor Advertising to read as

"Q: Electronic Outdoor Advertising: A sign defined as a type of Electron
(EMD) sign that may be electronically or computer-controlled to change
Uses of a sign or billboard, located either on the exterior or installed on th
building or structure and visible from without, whether free-standing or atta
structure, double-faced, back-to-back, or V-shaped, of any size or height, t
advertise, direct or call attention to any business, article, substance, or serv
that is digitally or electronically projected, or by a structure of any kind on rea
upon the ground itself, and that advertises services, products, events, or comi
Electronic Outdoor Advertising is a use to be regulated by the Zoning Bylaw ar
General Bylaw. Such use shall be prohibited."





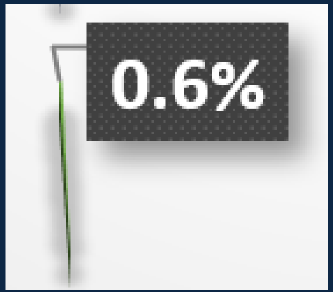


Budget Impact: 0.8 % of OCED Budget with an increase of $2,070 (222%)

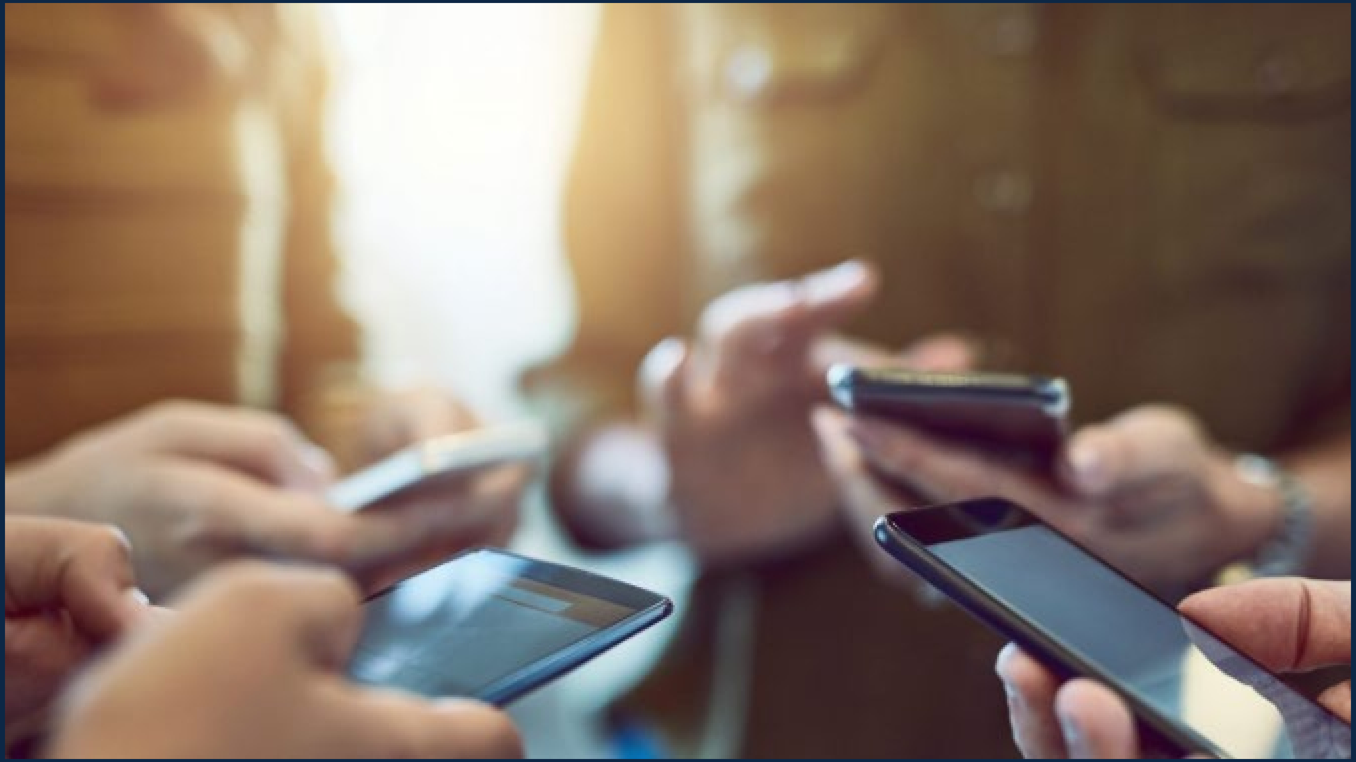
OCED – Training

American Planning Association
Massachusetts Chapter
Creating Great Communities for All

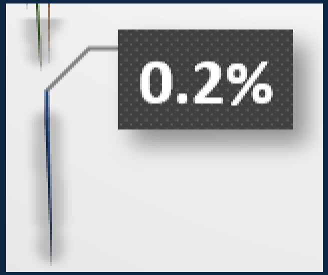
Budget Impact: 0.6% of OCED Budget with an increase of $2,000 increase



OCED – Communications

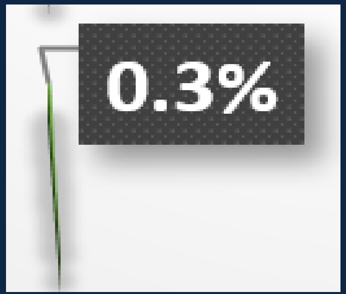


Budget Impact: 0.2% of OCED Budget and level funded



OCED – Office Supplies

Budget Impact: 0.3% of OCED Budget and level funded



OCED – Dues & Memberships

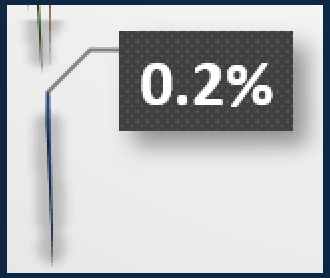
AICP

American Institute of Certified Planners

Creating Great Communities for All

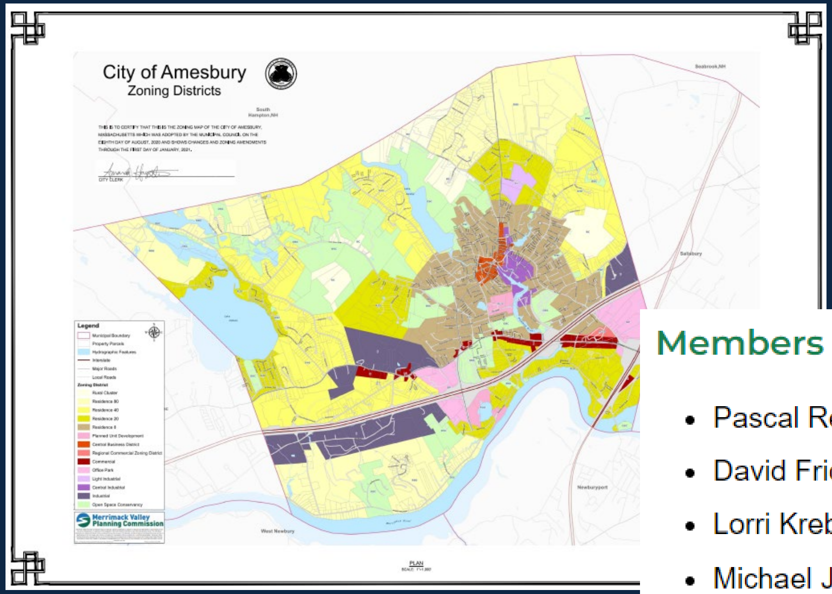
CM APA AICP

CERTIFICATION MAINTENANCE



Budget Impact: 0.2% of OCED Budget with an increase of $1,000

PLANNING BOARD



Members

- Pascal Rettig, Chair
- David Frick, Vice Chair
- Lorri Krebs, Member
- Michael Jewell, Member
- Joel Nice, Member
- Keith Ratner, Member
- Tracey Chalifour, Member

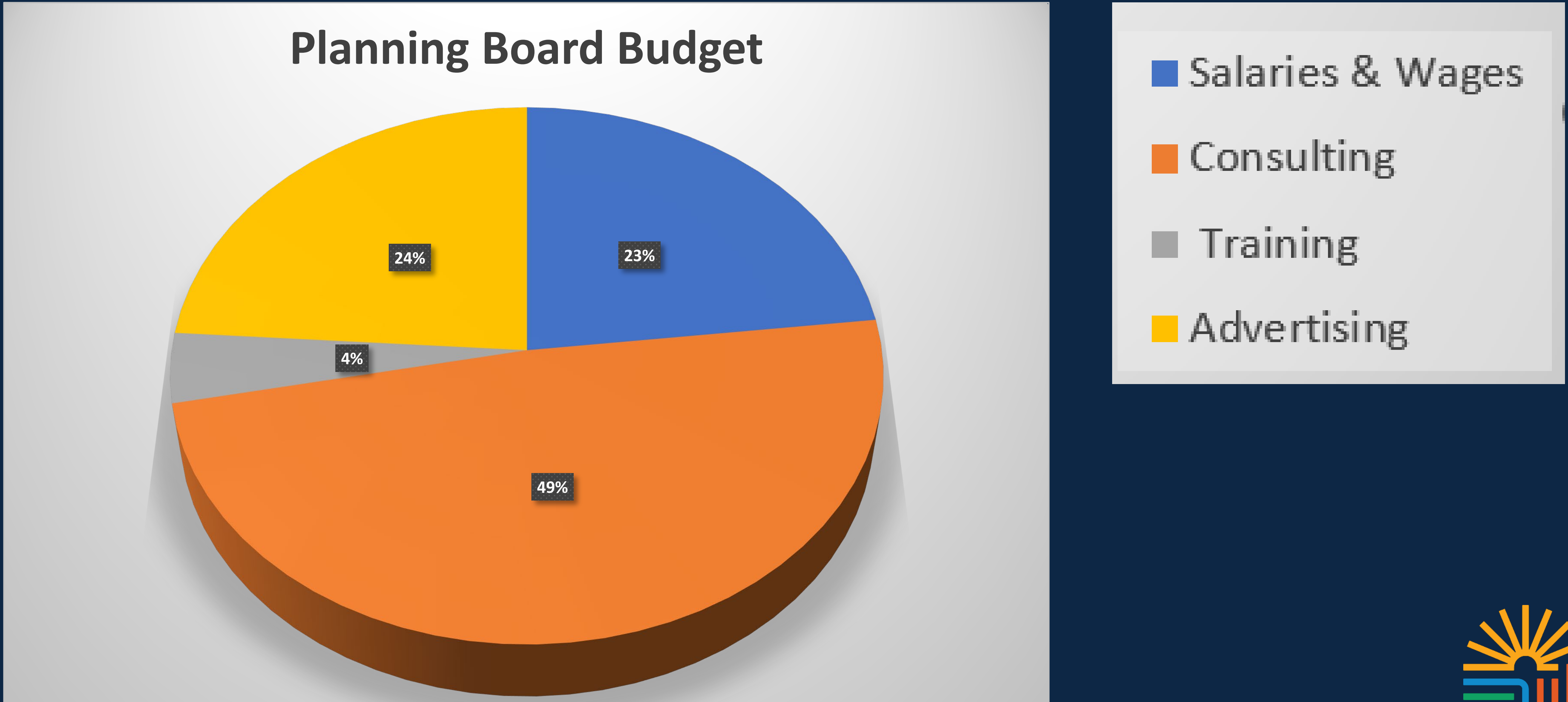
Staff Contacts

- Nipun Jain, Planning Director
- Becky Frey, Community Development Coordinator

Primary Focus Areas:

- Subdivisions
- Site Plan Review
- MBTA Housing
- Special Permits:
  - Historic Preservation
  - Multi-Family Housing
  - Planned Unit Developments
  - …

PLANNING BOARD



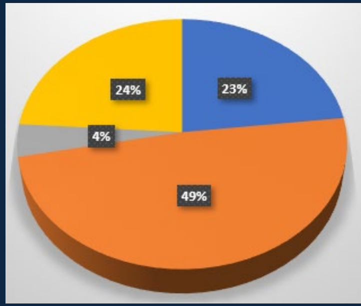
Budget: $12,525 (a $7,125 increase)

PLANNING BOARD

FY2025 - Planning Board

	FY2024 Budget	FY2025 Budget	FY2025 Increase	FY2025 Increase (%)
Salaries & Wages	$0.00	$2,900.00	$2,900.00	NA
Consulting	$2,079.00	$6,100.00	$4,021.00	193.4%
Training	$175.00	$525.00	$350.00	200.0%
Advertising	$2,325.00	$3,000.00	$675.00	29.0%
Dues & Memberships	$821.00	$0.00	-$821.00	-100.0%
Total Wages & Salaries	**$4,579.00**	**$12,525.00**	**$7,125.00**	**155.6%**

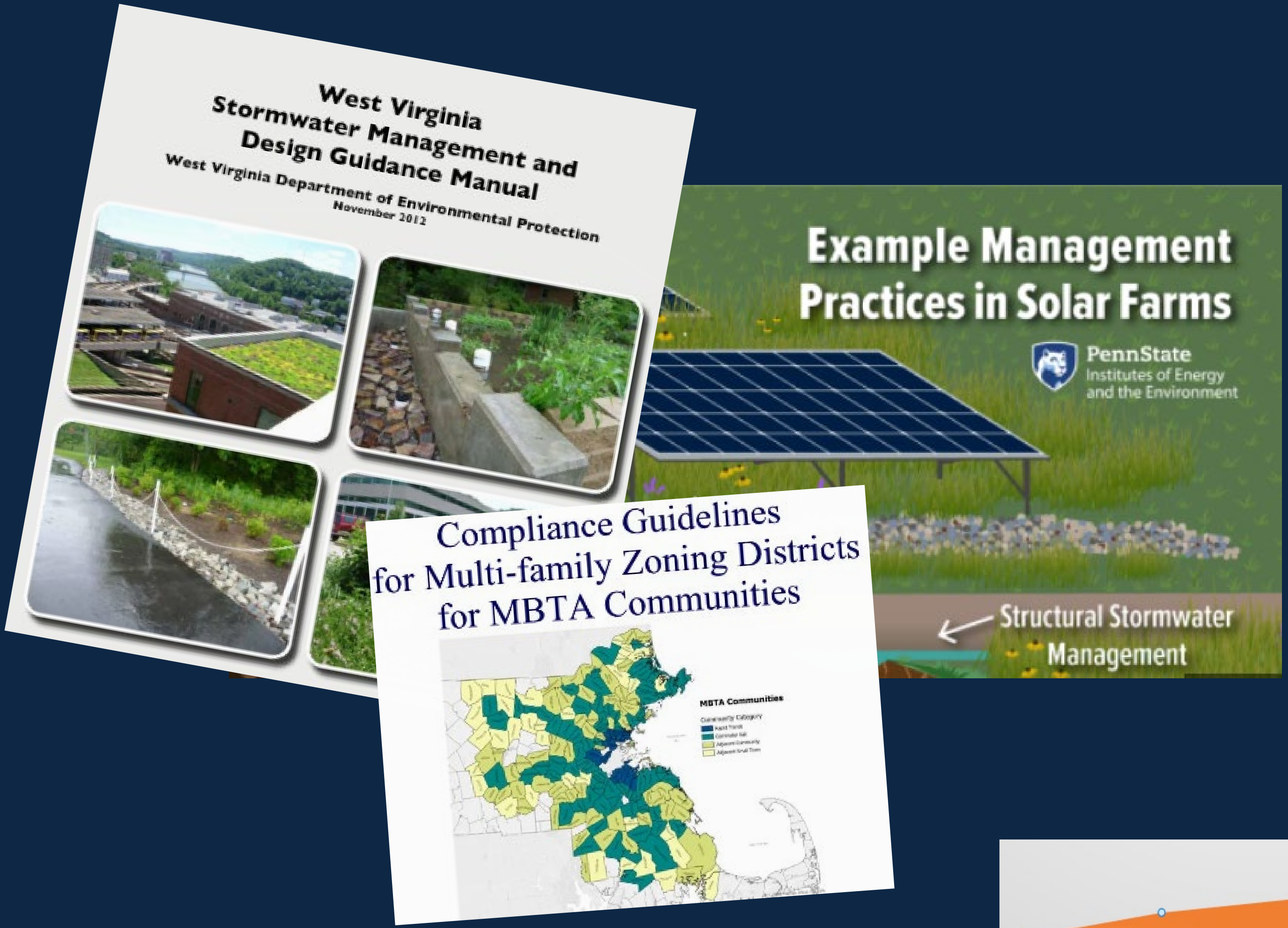
Budget Impact: $12,525 with a $7,125 increase (155%)



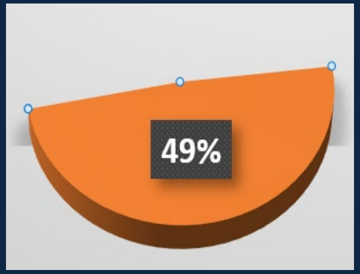
PLANNING BOARD - Consulting

Consulting Studies:

- Drainage Studies
- Stormwater Management Standards
- Traffic Studies
- Site Planning
- Conceptual Design
- Compliance Analysis
- Zoning Amendments
- Long-Range Planning

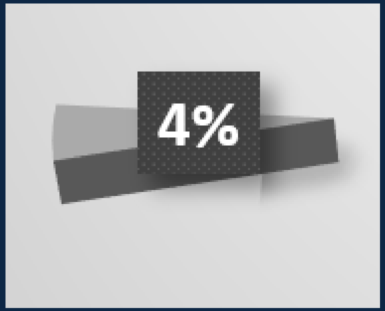


Budget Impact: 49% of PB Budget with an increase of $4,021 (193%)

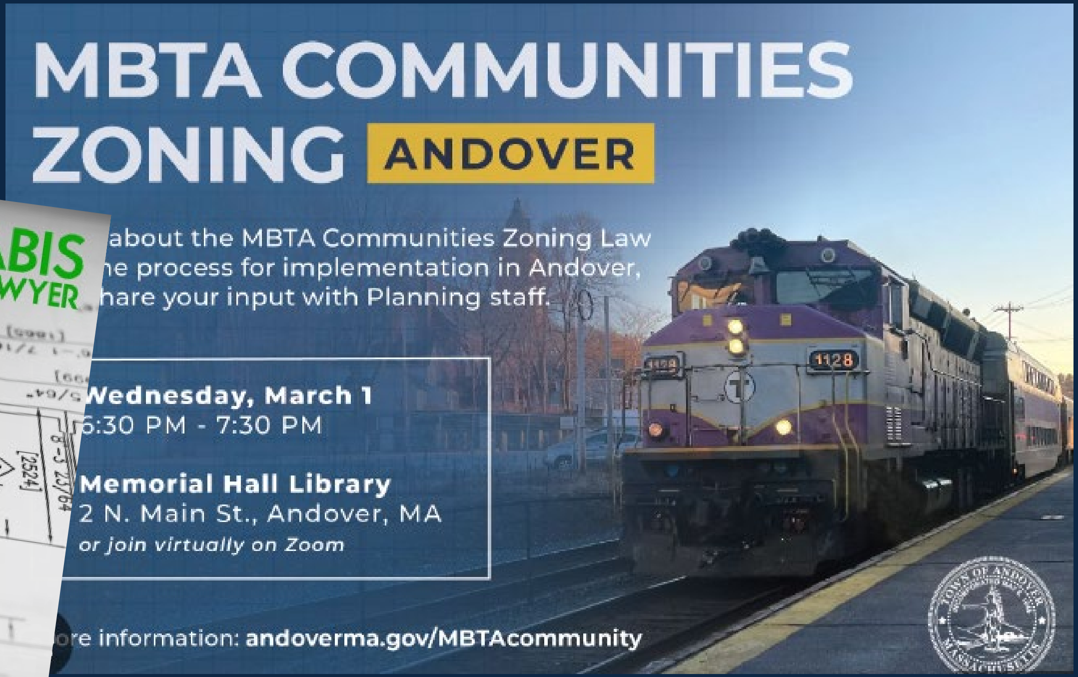


PLANNING BOARD – Training

Budget Impact: 4% of PB Budget and an increase of $350 increase (200%)

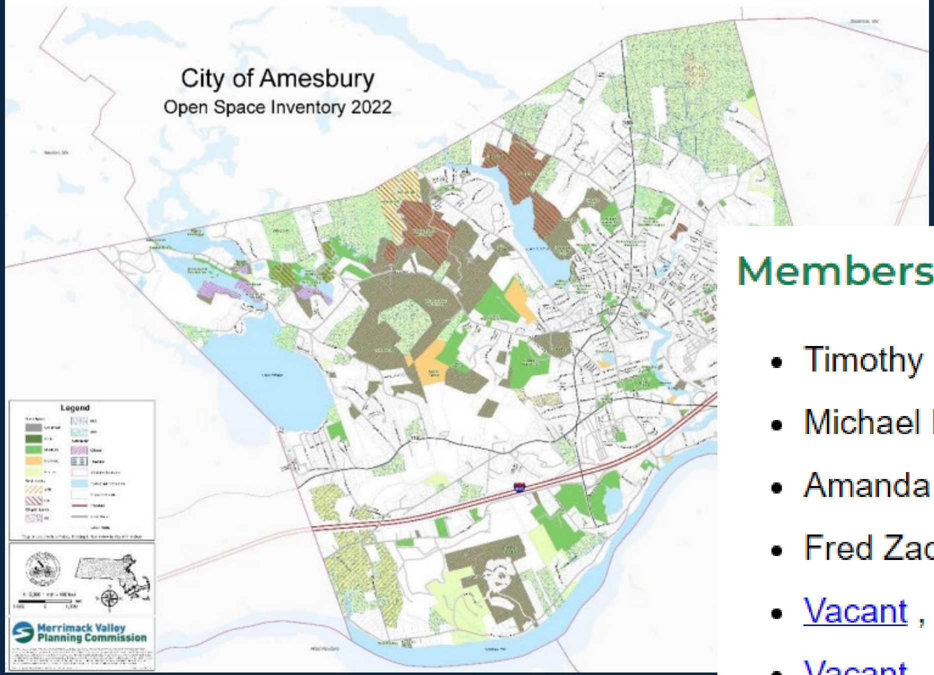


PLANNING BOARD – Advertising



Budget Impact: 24% of PB Budget with an increase of $675 (29%)

CONSERVATION COMMISSION



Members

- Timothy Broadrick, Chair
- Michael Ebert, Vice Chair
- Amanda Jones, Member
- Fred Zackon, Member
- Vacant , Member
- Vacant , Member
- Vacant , Member

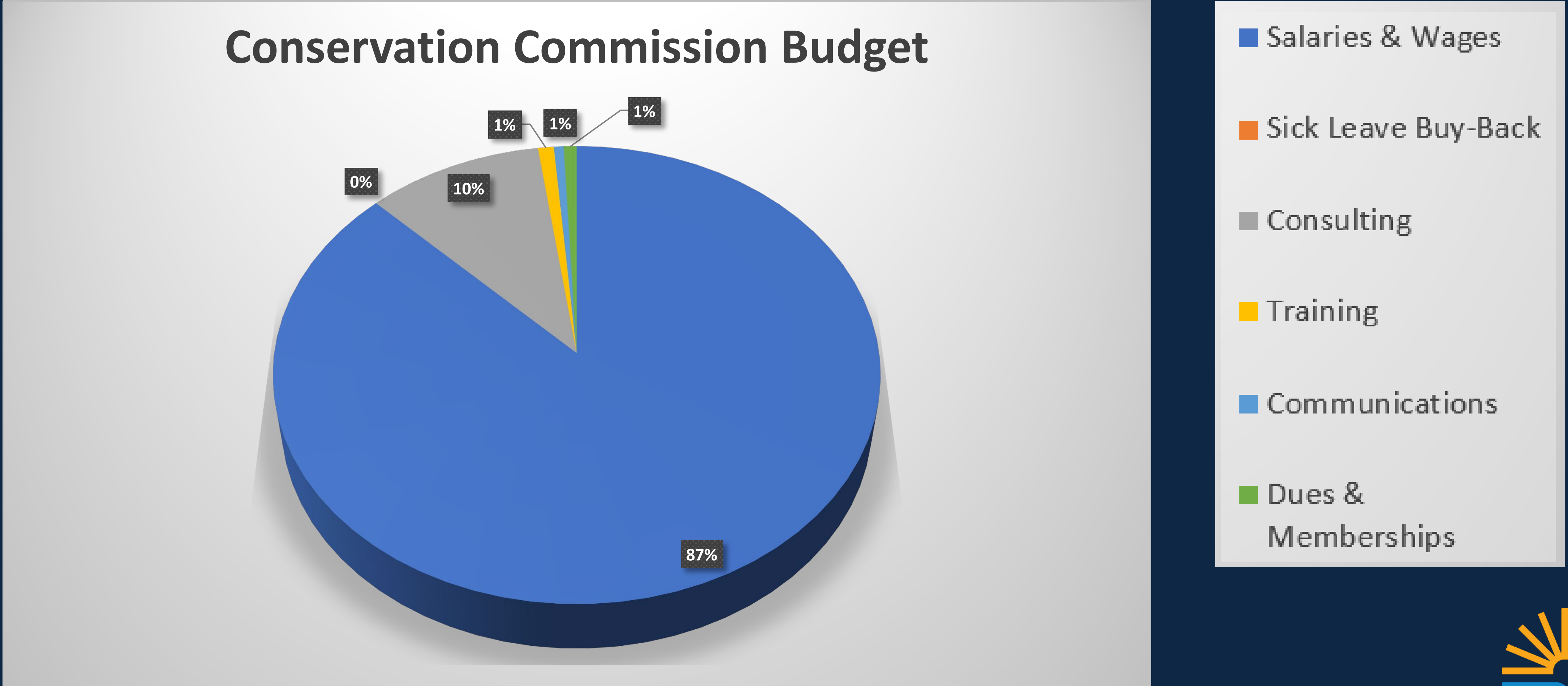
Staff Contacts

- Conservation Agent
- Becky Frey, Community Development Coordinator

Primary Focus Areas:

- Wetland Protection Act
- Rivers Act
- Amesbury Wetlands Ordinance
- Enforcement
- Open Space Management

CONSERVATION COMMISSION

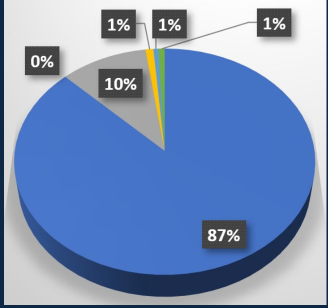


Budget: $87,463 (a $15,146 increase)

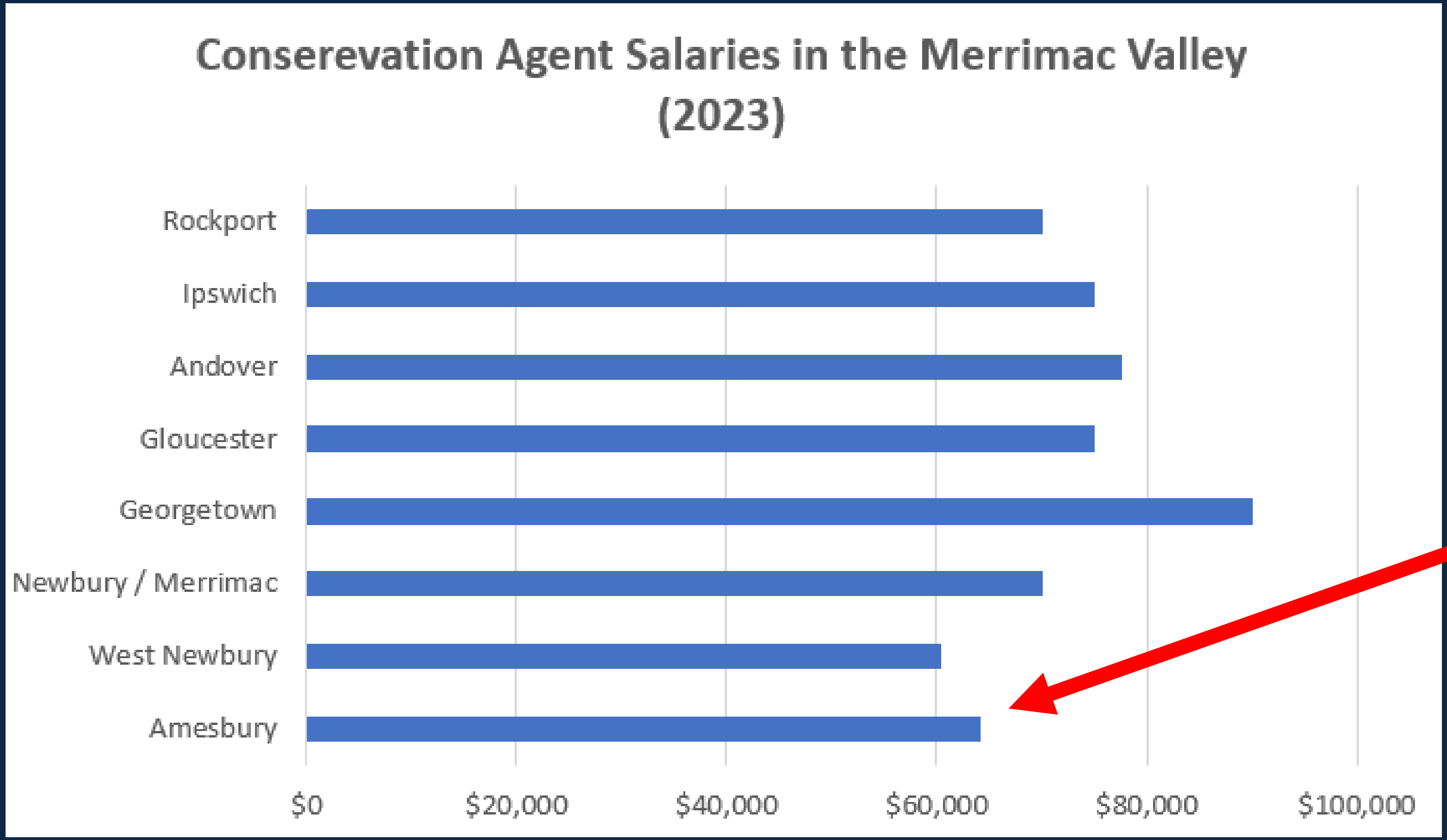
CONSERVATION COMMISSION

FY2025 - Conservation Commission				
	FY2024 Budget	FY2025 Budget	FY2025 Increase	FY2025 Increase (%)
Salaries & Wages	$64,070.00	$76,500.00	$12,430.00	19.4%
Sick Leave Buy-Back	$1,155.00	$0.00	-$1,155.00	-100.0%
Consulting	$6,580.00	$9,000.00	$2,420.00	36.8%
Training	$0.00	$805.00	$805.00	NA
Communications	$0.00	$498.00	$498.00	NA
Dues & Memberships	$512.00	$660.00	$148.00	28.9%
Total Wages & Salaries	**$72,317.00**	**$87,463.00**	**$15,146.00**	**20.9%**

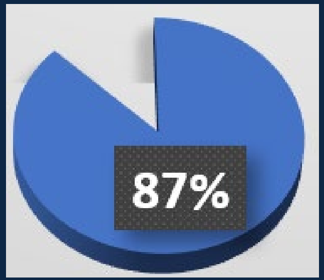
Budget Impact: $87,463 (a $15,146 increase)



CONSERVATION – Salaries & Wages

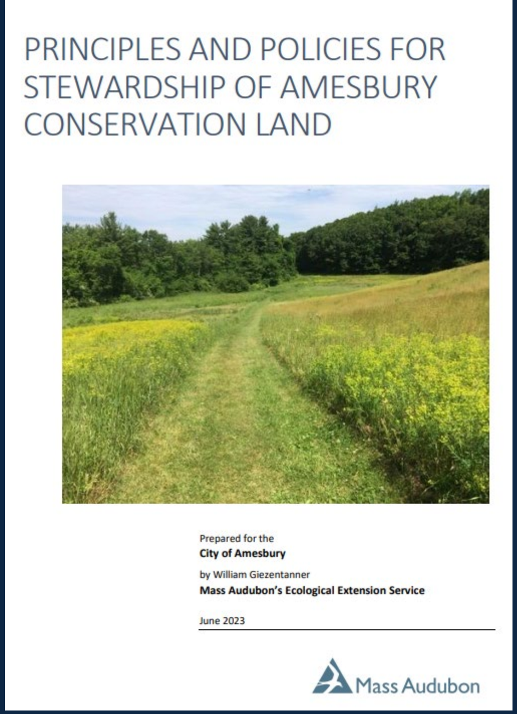


Budget Impact: 87% of CC Budget with an increase of $12,430 (19%)



CONSERVATION – Consulting

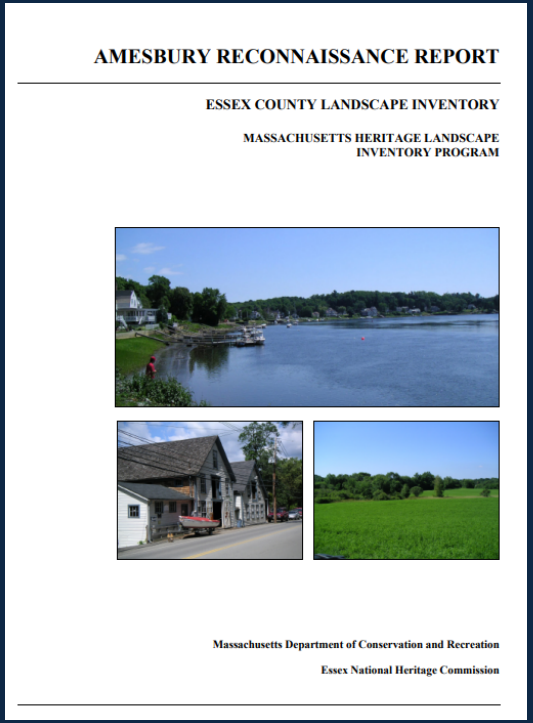
Meeting Minutes



PRINCIPLES AND POLICIES FOR STEWARDSHIP OF AMESBURY CONSERVATION LAND

Prepared for the
City of Amesbury
by William Giezentanner
Mass Audubon's Ecological Extension Service
June 2023

Mass Audubon



AMESBURY RECONNAISSANCE REPORT

ESSEX COUNTY LANDSCAPE INVENTORY

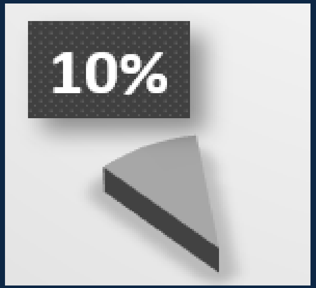
MASSACHUSETTS HERITAGE LANDSCAPE INVENTORY PROGRAM

Massachusetts Department of Conservation and Recreation

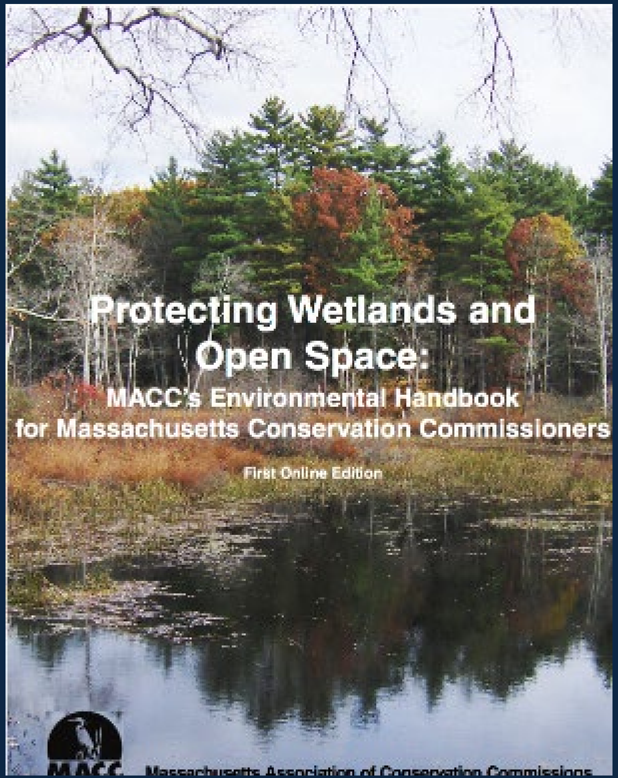
Essex National Heritage Commission

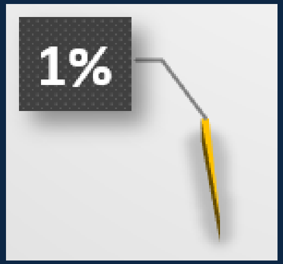
Open Space & Management Plans

Budget Impact: 10% of CC Budget with an increase of $2,420 increase (37%)



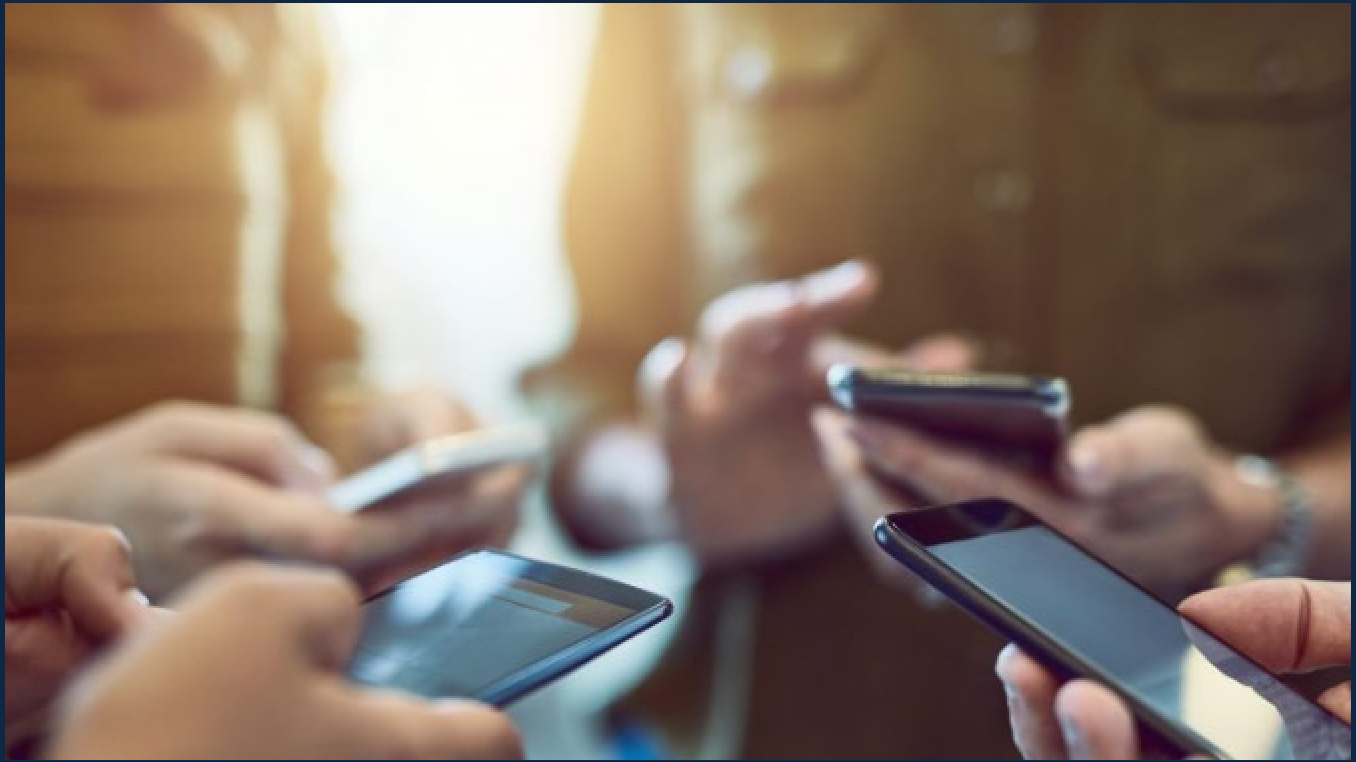
CONSERVATION – Training



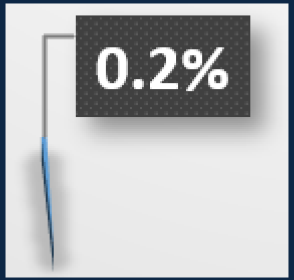


Budget Impact: 1% of CC Budget with an increase of $805

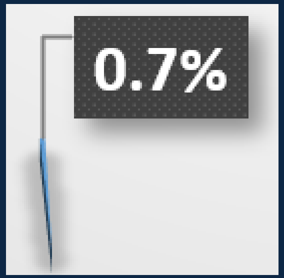
Conservation – Communications



Budget Impact: 0.2% of OCED Budget with an increase of $498



CONSERVATION – Dues & Membership



Budget Impact: 0.7% of CC Budget with an increase of $148 (29%)

OCED - FY2025

Building an Effective Planning & Development Team

THANK YOU!

AMESBURY
MASSACHUSETTS
16 68

CITY OF AMESBURY

DPW Budget

Joseph W. Buckley III

May 2024

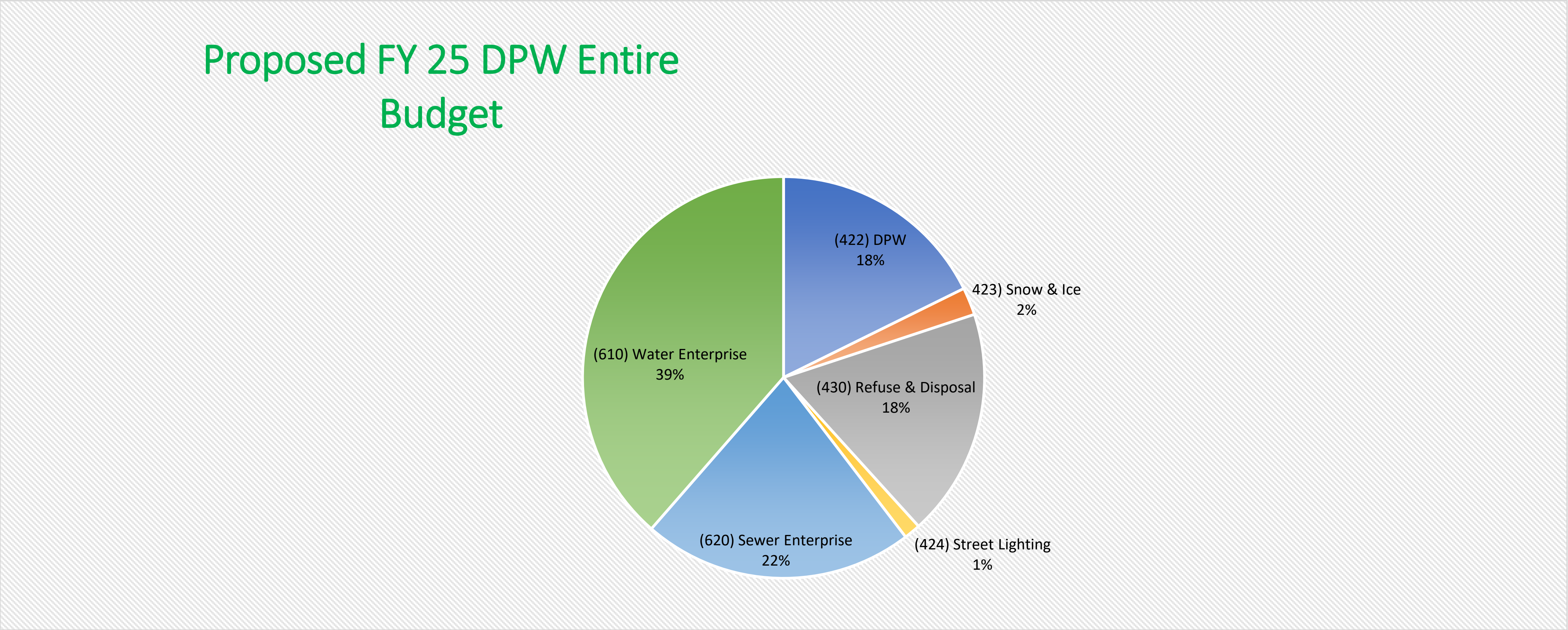
Amesbury DPW

- The **Amesbury Department of Public Works is here for City residents in so many ways**; we keep roads and walks open and functionate, sweep streets, plow snow, salt/ sand streets, fix potholes, manage puddles, clear, clean and repair drains, keep the spray park on, cut park lawns, paint cross walks, work on up-keep of City buildings, manage solid waste (trash & Recycling) collection keep safe water coming out of the tap, and make it possible for you to flush in an environmentally responsible manner. There are many other tasks DPW completes **that simply help to maintain the quality of life here in Amesbury.**

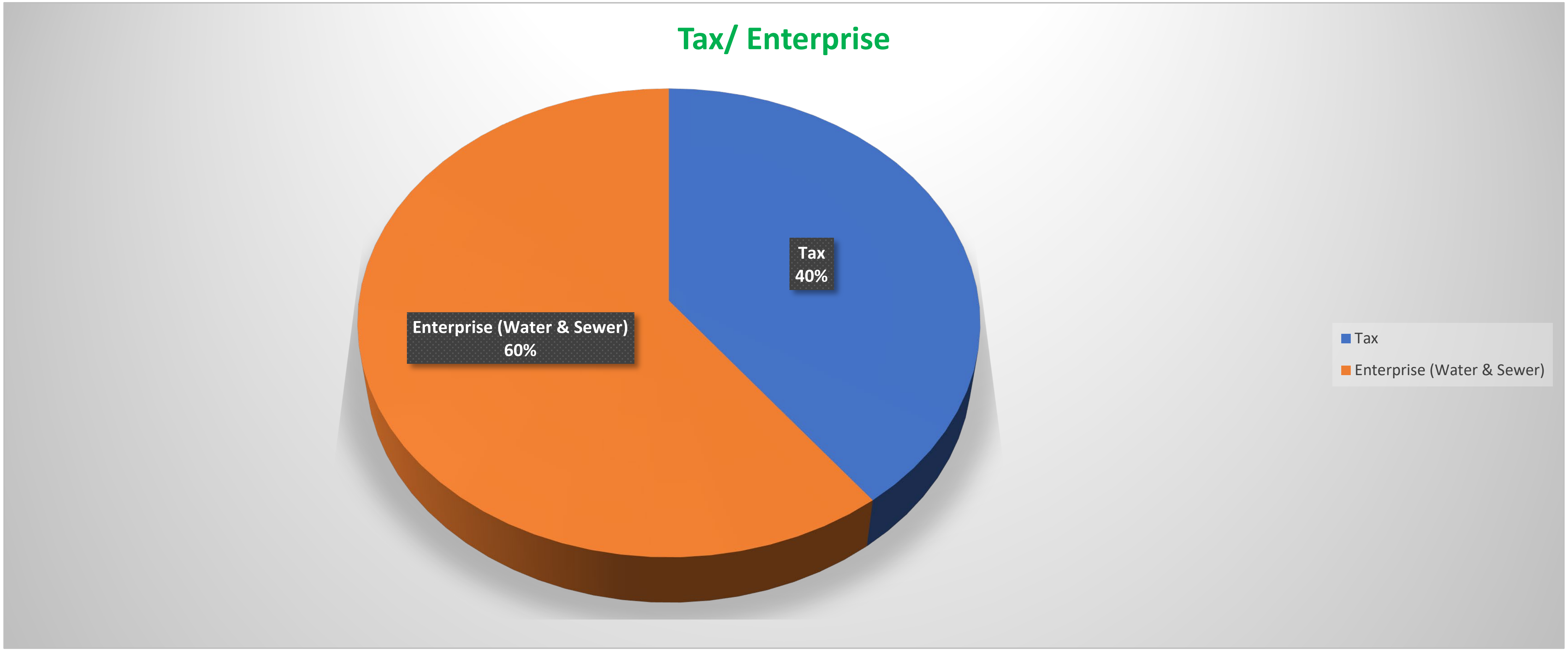
Amesbury DPW

- The entire DPW budget is just over 11 million annually, it can go up in any given year mostly due to unforeseen atmospheric conditions like several snow storms and flooding. Of that total, just under 40 percent or 4.7 million dollars of the DPW FY 25 budget is supported by Tax revenues. The balance or sixty percent of this is funded by the water and sewer charges collectively, or the enterprise funds, your water and sewer bills at work.
- Almost sixty percent of the tax supported DPW budget or about 2.7 million dollars goes to hired services or contractors; including tree removal, line painting, street sweeping, catch basin cleaning, street lights, drain clearing, half of our snow plowing fleet, field mowing, the largest being trash and recycling services at just over 2 million and cemetery mowing.
- **The remaining 40 percent, almost 2 million, funds DPW operations staff, engineering and the city garage, DPW offices and many day-to-day tasks like fixing pot holes, collecting trash downtown and at parks daily, snow operations, city building operations, repairs, signage and similar. DPW also maintains parks and completes tree trimming / cleanup of fallen trees in roads.**

Amesbury DPW



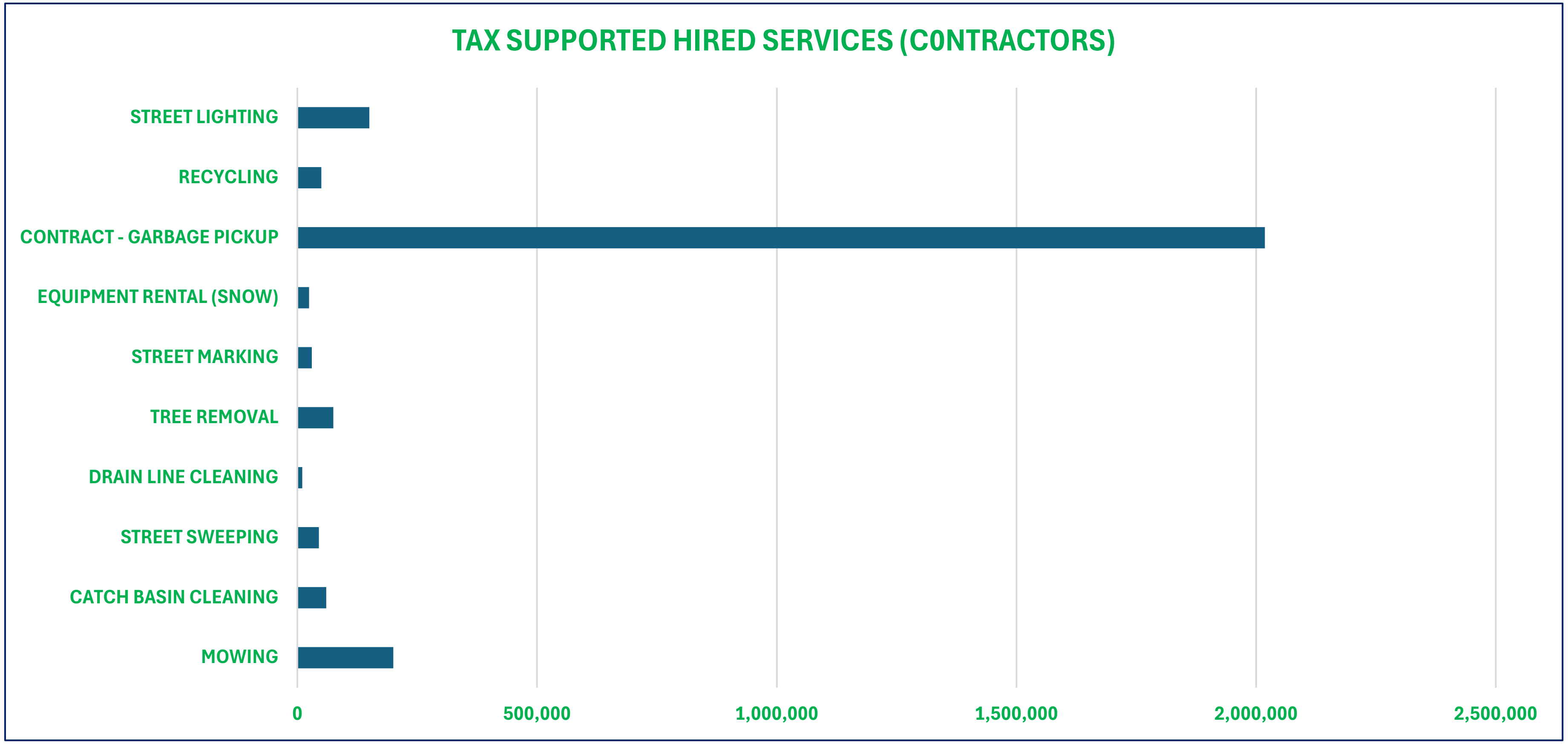
Amesbury DPW



Amesbury DPW

TAX SUPPORTED HIRED SERVICES (CONTRACTED WORK)	COST ($)	% OF TAX SUPPORTED BUDGET
MOWING	200,000	4.5
CATCH BASIN CLEANING	60,000	1.3
STREET SWEEPING	45,000	1.0
DRAIN LINE CLEANING	10,000	0.2
TREE REMOVAL	75,000	1.7
STREET MARKING	30,000	0.7
EQUIPMENT RENTAL (SNOW)	24,000	0.5
CONTRACT - GARBAGE PICKUP	2,018,388	45.2
RECYCLING	50,000	1.1
STREET LIGHTING	150,000	3.4
TOTAL HIRED	2,662,388	59.6
TOTAL DPW TAX SUPPORTED BUDGET	4,465,848	

Amesbury DPW



Amesbury DPW Administration/Engineering, Facilities and Highway

- DPW Administration/Engineering, Facilities and Highway Divisions

- The budget increase this year is based on personnel related costs. The personnel costs associated with some of our staff are split between DPW (general fund budget) and Water and Sewer (enterprise funds).
- In FY23 we budgeted to purchase a new vehicle that we did not purchase. Therefore, there is no payment included in this budget and you will notice that change. A fleet management plan is being developed.
- The budget otherwise includes annual work and best practices that we hear about most and are critical to our operations. In particular this year we are ensuring that things like street sweeping, tree maintenance and drainage are prioritized considering recent storm impacts and the anticipated increase in intensity and frequency of storms. As a result of Federal mandates DPW is also working with a consultant to develop a stormwater enterprise that may ultimately lead to changes in this budget in the next fiscal year.

DPW

Administration Engineering, Facilities and Highway

(422) DPW					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 Mayor's Recommended Budget	Mayor's Budget $ Change vs. Revised FY 24 Budget	Mayor's Budget % Change vs. Revised FY 24 Budget
					ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET			
				(422) DPW							
100	0422	5110	00	REGULAR SALARIES & WAGES	720,825	748,016	682,842	817,923	900,903	82,980	10.15%
100	0422	5130	00	OVERTIME	45,281	35,413	36,589	55,000	55,000	-	-
100	0422	5145	00	TRAINING	-	473	-	-	-	-	-
100	0422	5152	00	SICK LEAVE BUYBACK	199	-	37,444	-	38,486	38,486	-
100	0422	5192	00	CLOTHING ALLOWANCE	13,033	13,560	8,520	10,800	10,800	-	-
100	0422	5211	00	ELECTRICITY	24,971	23,655	24,267	40,000	40,000	-	-
100	0422	5212	00	HEAT	24,648	21,300	21,741	22,000	22,000	-	-
100	0422	5241	00	REPAIRS & MAINT BUILDINGS	68,358	36,892	34,808	51,740	51,740	-	-
100	0422	5251	00	REPAIRS & MAINT VEHICLES	97,433	131,770	162,793	100,000	120,000	20,000	20.00%
100	0422	5253	00	REPAIRS & MAINT OTHER EQUIP.	62,116	37,309	30,469	34,000	40,000	6,000	17.65%
100	0422	5271	00	RENT CONSTRUCTION EQUIPMENT	-	2,000	-	-	-	-	-
100	0422	5276	00	CATCH BASIN CLEANING	24,053	34,000	3,750	73,740	60,000	(13,740)	-18.63%
100	0422	5303	00	POLICE DETAILS	-	-	-	–	1,500	1,500	-
100	0422	5315	00	MOWING	106,398	109,400	170,369	190,000	200,000	10,000	5.26%
100	0422	5316	00	CONSULTING	25,308	87,514	10,491	56,450	70,500	14,050	24.89%
100	0422	5317	00	ADVERTISING	2,231	852	1,035	1,000	1,000	-	-
100	0422	5320	00	TRAINING	-	-	350	5,000	5,000	-	-
100	0422	5340	00	COMMUNICATIONS	9,797	15,333	13,279	13,373	13,053	(320)	-2.39%
100	0422	5341	00	POSTAGE	22	-	-	200	100	(100)	-50.00%
100	0422	5342	00	STREET SWEEPING		19,275	20,475	40,000	45,000	5,000	12.50%
100	0422	5343	00	DRAIN LINE CLEANING	9,023	5,619		33,759	10,000	(23,759)	-70.38%
100	0422	5385	00	HAZ MATERIALS DISPOSAL	1,969	-	448	500	500	-	-
100	0422	5395	01	STREETS & SIDEWALKS	21,621	9,978	-	-	-	-	-
100	0422	5397	00	STREET MARKING	2,795	4,472	3,650	30,000	30,000	-	-
100	0422	5398	00	CLEANING SERVICES	-	-	17,631	20,000	20,000	-	-
100	0422	5399	00	TREE REMOVAL	32,747	41,865	42,180	47,000	75,000	28,000	59.57%
100	0422	5420	00	OFFICE SUPPLIES	7,353	7,039	6,112	8,520	6,611	(1,909)	-22.41%
100	0422	5432	00	TOOLS & EQUIPMENT	9,494	8,569	7,885	9,000	9,000	-	-
100	0422	5450	00	CUSTODIAL SUPPLIES	705	-	-	-	500	500	-
100	0422	5461	00	DRAIN & BASIN SUPPLIES	31,832	12,308	7,042	10,000	10,000	-	-

DPW Administration/Engineering, Facilities and Highway

(422) DPW					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 Mayor's Recommended Budget	Mayor's Budget $ Change vs. Revised FY 24 Budget	Mayor's Budget % Change vs. Revised FY 24 Budget
100	0422	5480	00	VEHICLE SUPPLIES	30,876	56,548	94,116	102,000	42,000	(60,000)	-58.82%
100	0422	5531	00	CEMETERY SUPPLIES	2,570	3,352		31,000	15,500	(15,500)	-50.00%
100	0422	5532	00	ASPHALT SUPPLIES	29,886	85,039	41,472	40,000	40,000	-	-
100	0422	5538	00	SIGNS	13,413	17,848	3,456	6,502	10,000	3,498	53.80%
100	0422	5710	00	TRAVEL	7,997	8,000	5,603	7,600	8,000	400	5.26%
100	0422	5730	00	DUES & MEMBERSHIPS	571	1,856	2,173	1,540	1,540	-	-
100	0422	5870	00	EQUIPMENT REPLACEMENT	-	-	41,977	61,977	41,977	(20,000)	-32.27%
120	0422	5861	03	SIDEWALKS IMPROVEMENT	-	-	-	250,000	-	(250,000)	-100.00%
				(422) TOTAL DPW	**1,427,529**	**1,579,254**	**1,532,967**	**2,170,624**	**1,995,710**	**(174,914)**	**-8.06%**
				% Increase (Decrease) over prior Fiscal Year	*6.06%*	*10.63%*	*-2.93%*	-	*-8.06%*	-	-

Amesbury DPW Sewer Division

- The aging off of some long-term debt has eased or offset increases in labor, power and chemicals in the sewer budget. This budget has been operating minimally and almost deficit over the last couple years; we're currently engaged with a consultant to review sewer rates, future increases will need to be considered. Funds were added to our consulting line to prioritize Inflow & Infiltration (I&I) work which has not been done recently and needs attention on a regular ongoing basis. This work can significantly reduce the amount of water being treated at the plant that does not need to be treated, build system capacity and limit wet weather driven environmental pollution. Additionally Federal and State regulators often require additional testing and system updates to protect the public and the environment.

DPW Sewer Division

(620) Sewer Enterprise					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 Mayor's Recommended Budget	Mayor's Budget $ Change vs. Revised FY 24 Budget	Mayor's Budget % Change vs. Revised FY 24 Budget
					ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET			
				(620) SEWER ENTERPRISE							
620	0440	5110	00	REGULAR SALARIES & WAGES	519,276	568,156	626,093	632,971	627,245	(5,726)	-0.90%
620	0440	5121	00	POLICE DETAIL PAY	4,584	-	-	-	-	-	-
620	0440	5130	00	OVERTIME	112,645	114,917	122,149	127,000	127,000	-	-
620	0440	5152	00	SICK LEAVE BUYBACK	25	-	-	15,000	8,332	(6,668)	-44.45%
620	0440	5192	00	CLOTHING ALLOWANCE	5,733	5,820	6,990	5,400	5,400	-	-
620	0440	5211	00	ELECTRICITY	286,128	274,348	327,392	250,000	250,000	-	-
620	0440	5212	00	HEAT	28,123	19,727	24,898	20,000	20,000	-	-
620	0440	5241	00	OTHER MUNICIPAL BUILD. MAINTENANCE	30,499	13,003	6,890	15,000	15,000	-	-
620	0440	5251	00	REPAIRS & MAINTENANCE VEHICLES	1,536	8,326	4,194	6,000	6,000	-	-
620	0440	5253	00	REPAIRS & MAINT OTHER EQUIPMENT	42,169	84,970	62,955	45,000	45,000	-	-
620	0440	5258	00	LIFT STATION OPERATION & MAINTENANCE	85,545	77,411	70,666	65,000	65,000	-	-
620	0440	5271	00	RENT CONSTRUCTION EQUIPMENT	20,415	6,502	-	9,000	9,000	-	-
620	0440	5272	00	RENT OTHER EQUIPMENT	3,435	12,000	84	15,000	15,000	-	-
620	0440	5291	00	SLUDGE DISPOSAL	183,823	185,125	171,000	200,000	207,000	7,000	3.50%
620	0440	5316	00	CONSULTING	67,304	62,463	73,190	97,000	125,000	28,000	28.87%
620	0440	5317	00	ADVERTISING	101	290	496	200	200	-	-
620	0440	5318	00	CONSULTING LAB WORK	5,390	5,735	5,475	7,500	7,500	-	-
620	0440	5320	00	TRAINING	280	1,450	2,779	3,000	3,000	-	-
620	0440	5340	00	COMMUNICATIONS	6,581	6,419	6,748	5,520	5,520	-	-
620	0440	5341	00	POSTAGE	-	-	-	100	100	-	-
620	0440	5420	00	OFFICE SUPPLIES	4,252	2,702	2,621	4,000	4,000	-	-
620	0440	5432	00	TOOLS & EQUIPMENT	5,493	10,060	5,895	5,000	5,000	-	-
620	0440	5450	00	CUSTODIAL SUPPLIES	4,575	5,294	6,517	6,400	6,400	-	-
620	0440	5480	00	VEHICLE SUPPLIES	3,254	7,085	9,128	6,000	-	(6,000)	-100.00%
620	0440	5530	00	LAB TOOLS & INSTRUMENTS	17,918	16,169	16,405	19,000	19,000	-	-
620	0440	5539	00	CHEMICALS	60,601	98,187	100,734	120,000	132,000	12,000	10.00%
620	0440	5541	00	PIPE CASTING & CEMENT	1,128	1,377	-	5,000	5,000	-	-
620	0440	5710	00	TRAVEL	11,200	11,894	9,400	10,000	11,200	1,200	12.00%
620	0440	5730	00	DUES & MEMBERSHIPS	281	337	670	500	500	-	-
620	0440	5780	00	OTHER UNCLASSIFIED	760	3,819	9,577	15,000	25,000	10,000	66.67%
620	0440	5870	00	EQUIPMENT REPLACEMENT	108,548	50,441	74,757	175,000	175,000	-	-
620	0440	5872	00	EQUIPMENT LEASE	239	241	162	250	250	-	-
620	0440	5873	00	SEWER CONSTRUCTION	-	-	80,304	-	-	-	-
620	0440	5995	00	RESERVE FOR ENCUMBRANCE	16,989	52,045	43,687	-	-	-	-
620	0700	5308	00	FINANCIAL BANKING SERVICES	3,401	1,275	1,114	1,500	1,500	-	-
620	0700	5910	00	PRINCIPAL LONG TERM DEBT	506,382	664,409	753,910	324,261	138,562	(185,699)	-57.27%
620	0700	5915	00	INTEREST LONG TERM DEBT	63,371	73,826	42,676	37,048	32,434	(4,614)	-12.45%

DPW Sewer Division

(620) Sewer Enterprise					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 Mayor's Recommended Budget	Mayor's Budget $ Change vs. Revised FY 24 Budget	Mayor's Budget % Change vs. Revised FY 24 Budget
620	0910	5170	00	HEALTH INSURANCE	78,608	54,605	86,582	116,581	103,093	(13,488)	-11.57%
620	0910	5171	00	PENSION	137,353	182,767	181,101	177,326	190,132	12,806	7.22%
620	0910	5173	00	WORKERS COMPENSATION	17,646	14,625	8,508	8,283	8,858	575	6.94%
620	0910	5174	00	LIFE INSURANCE	300	307	246	295	256	(39)	-13.22%
620	0910	5175	00	MEDICARE	9,152	4,398	10,951	7,294	7,609	315	4.32%
620	0910	5176	00	DENTAL	2,407	2,580	3,098	3,620	3,495	(125)	-3.45%
620	0910	5181	00	MEDEX	14,040	19,269	19,360	20,351	25,106	4,755	23.36%
620	0945	5740	00	LIABILITY INSURANCE	8,407	16,789	14,517	19,159	20,992	1,833	9.57%
620	0945	5741	00	AUTO LIABILITY INSURANCE	3,607	2,800	1,559	2,291	2,045	(246)	-10.74%
				(620) TOTAL SEWER ENTERPRISE	**2,483,504**	**2,743,962**	**2,995,477**	**2,602,850**	**2,458,729**	**(144,121)**	**-5.54%**
				% Increase (Decrease) over prior Fiscal Year	***-1.66%***	***10.49%***	***9.17%***	-	***-5.54%***	-	-

Amesbury DPW Water Division

- Clean drinking water and compliance with regulations is our top priority. Our budget increases annually based on supplies and testing, labor and energy cost that are required to maintain these standards. Additionally Federal and State regulators often require additional testing and system updates to protect the public and the environment. Our budget has been operating in a deficit and we're currently engaged with a consultant to review water rates. Changes will be necessary moving forward to provide a balanced operating budget and increase our reserve account to allow for capital improvements. Maintenance programs and projects require significant funding which you can see in the capital plan.

DPW Water Division

(610) Water Enterprise					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 Mayor's Recommended Budget	Mayor's Budget $ Change vs. Revised FY 24 Budget	Mayor's Budget % Change vs. Revised FY 24 Budget
					ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET			
				(610) WATER ENTERPRISE							
610	0450	5110	00	REGULAR SALARIES & WAGES	938,486	957,968	1,027,376	1,022,472	1,081,466	58,994	5.77%
610	0450	5121	00	POLICE DETAIL PAY	5,160	6,840	-	-	-	-	-
610	0450	5130	00	OVERTIME	194,998	129,445	145,959	175,000	175,000	-	-
610	0450	5140	00	SHIFT	22,010	21,092	21,055	26,000	27,000	1,000	3.85%
610	0450	5145	00	TRAINING	1,102	-	-	-	-	-	-
610	0450	5152	00	SICK LEAVE BUYBACK	25	1,236		15,000	23,332	8,332	55.55%
610	0450	5192	00	CLOTHING ALLOWANCE	10,683	8,970	10,590	10,350	10,350	-	-
610	0450	5211	00	ELECTRICITY	253,559	267,683	268,061	275,000	270,000	(5,000)	-1.82%
610	0450	5212	00	HEAT	32,918	32,089	31,860	20,000	25,000	5,000	25.00%
610	0450	5241	00	OTHER MUNICIPAL BUILD. MAINTENANCE	48,323	30,572	20,357	13,420	20,000	6,580	49.03%
610	0450	5251	00	REPAIRS & MAINTENANCE VEHICLES	15,292	10,307	59,521	17,000	45,224	28,224	166.02%
610	0450	5253	00	REPAIRS & MAINT OTHER EQUIPMENT	32,933	69,877	43,087	38,000	42,000	4,000	10.53%
610	0450	5271	00	RENT CONSTRUCTION EQUIPMENT	319	600	-	-	-	-	-
610	0450	5272	00	RENT EQUIPMENT OTHER	383	178	252	800	800	-	-
610	0450	5291	00	SLUDGE DISPOSAL	53,755	81,737	78,428	55,000	50,000	(5,000)	-9.09%
610	0450	5316	00	CONSULTING	79,158	97,254	70,918	120,000	100,000	(20,000)	-16.67%
610	0450	5303	00	POLICE DETAIL PAY	-	-	-	-	1,000	1,000	-
610	0450	5317	00	ADVERTISING	3,283	4,583	3,660	3,500	3,500	-	-
610	0450	5318	00	CONSULTING LAB WORK	28,631	15,529	55,116	62,000	66,000	4,000	6.45%
610	0450	5320	00	TRAINING	3,038	2,641	-	5,900	10,000	4,100	69.49%
610	0450	5340	00	COMMUNICATIONS	8,766	8,331	8,638	6,300	6,300	-	-
610	0450	5341	00	POSTAGE	1,600	-	-	2,000	2,000	-	-
610	0450	5420	00	OFFICE SUPPLIES	6,259	5,420	3,532	4,000	4,000	-	-
610	0450	5432	00	TOOLS & EQUIPMENT	5,411	8,173	7,207	5,000	6,000	1,000	20.00%
610	0450	5450	00	CUSTODIAL SUPPLIES	3,985	2,988	2,595	3,000	3,000	-	-
610	0450	5480	00	VEHICLE SUPPLIES	11,434	10,877	17,706	10,000	24,000	14,000	140.00%
610	0450	5530	00	LAB TOOLS & INSTRUMENTS	28,723	21,947	15,400	27,000	27,000	-	-
610	0450	5532	00	ASPHALT SUPPLIES	3,418	3,088	800	8,000	8,000	-	-
610	0450	5539	00	CHEMICALS	237,581	340,082	255,309	390,000	400,000	10,000	2.56%
610	0450	5541	00	PIPE CASTING & CEMENT	12,496	37,167	26,099	20,000	20,000	-	-
610	0450	5592	00	HYDRANTS	5,358	3,748	9,094	7,000	15,000	8,000	114.29%
610	0450	5595	00	METERS	162,734	5,428	53,666	50,000	-	(50,000)	-100.00%
610	0450	5710	00	TRAVEL	11,376	11,232	9,661	10,000	11,200	1,200	12.00%
610	0450	5730	00	DUES & MEMBERSHIPS	7,710	7,922	7,869	5,440	5,440	-	-
610	0450	5780	00	OTHER UNCLASSIFIED	-	2,350	13,142	12,500	12,500	-	-
610	0450	5870	00	EQUIPMENT REPLACEMENT	23,896	92,179	114,328	20,000	123,000	103,000	515.00%
610	0450	5872	00	EQUIPMENT LEASE	29,000	29,567	336	-	-	-	-
610	0450	5963	01	GOODWIN CREEK WATER MAIN	-	112,282	5,804	-	-	-	-
610	0450	5963	02	FY22 CENTRIFUGE	-	-	74,842	-	-	-	-

DPW Water Division

(610) Water Enterprise					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 Mayor's Recommended Budget	Mayor's Budget $ Change vs. Revised FY 24 Budget	Mayor's Budget % Change vs. Revised FY 24 Budget
610	0450	5963	03	FY22 ROOFS AT WATER TREATMENT		23,100	540,149				
610	0450	5995	00	RESERVE FOR ENCUMBRANCE	91,807	51,095	33,518	-	-	-	-
610	0700	5308	00	FINANCIAL BANKING SERVICES	12,811	12,853	10,894	14,000	14,000	-	-
610	0700	5910	00	PRINCIPAL LONG TERM DEBT	1,037,640	908,967	972,578	971,481	893,430	(78,051)	-8.03%
610	0700	5915	00	INTEREST LONG TERM DEBT	266,312	223,350	223,927	200,962	178,997	(21,965)	-10.93%
610	0910	5170	00	HEALTH INSURANCE	155,975	139,821	179,836	230,987	223,341	(7,646)	-3.31%
610	0910	5171	00	PENSION	199,021	242,082	256,643	284,155	317,824	33,669	11.85%
610	0910	5173	00	WORKERS COMPENSATION	25,277	27,788	17,016	17,098	15,507	(1,591)	-9.31%
610	0910	5174	00	LIFE INSURANCE	850	522	645	774	729	(45)	-5.81%
610	0910	5175	00	MEDICARE	11,440	9,346	17,472	13,253	15,576	2,323	17.53%
610	0910	5176	00	DENTAL	3,718	3,625	4,635	5,525	4,826	(699)	-12.65%
610	0910	5181	00	MEDEX	7,280	15,990	16,098	16,903	17,923	1,020	6.03%
610	0945	5740	00	LIABILITY INSURANCE	27,533	37,775	36,081	40,691	46,868	6,177	15.18%
610	0945	5741	00	AUTO LIABILITY INSURANCE	7,542	3,780	2,641	3,235	2,867	(368)	-11.38%
				(610) TOTAL WATER ENTERPRISE	***4,131,009***	***4,141,477***	***4,774,404***	***4,238,746***	***4,350,000***	***111,254***	***2.62%***
				% Increase (Decrease) over prior Fiscal Year	*14.69%*	*0.25%*	*15.28%*	-	*2.62%*	-	-

Amesbury DPW Snow & Ice

(423) Snow & Ice					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 Mayor's Recommended Budget	Mayor's Budget $ Change vs. Revised FY 24 Budget	Mayor's Budget % Change vs. Revised FY 24 Budget
					ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET			
				(423) SNOW & ICE							
100	0423	5110	00	OVERTIME	58,466	62,654	80,576	50,000	50,000	-	-
100	0423	5251	00	REPAIRS & MAINT VEHICLES	35,620	83,904	39,083	25,000	25,000	-	-
100	0423	5271	00	EQUIPMENT RENTAL	361,157	374,023	430,850	24,000	24,000	-	-
100	0423	5534	00	ROCK SALT & SAND	99,415	151,539	136,029	150,000	150,000	-	-
100	0423	5780	00	OTHER	1,000	664	11,464	1,000	1,000	-	-
				(423) TOTAL SNOW & ICE	**556,471**	**672,784**	**698,002**	**250,000**	**250,000**	-	**0.00%**
				% Increase (Decrease) over prior Fiscal Year	*-1.92%*	*20.90%*	*3.75%*	-	-	-	-

Amesbury DPW Snow & Ice

MA General Law c 44 sect 31D allows an over expenditure for snow and ice, only as long as the appropriation is at least equal to the appropriation made in the prior fiscal year. Since New England weather is so unpredictable, we don't want to fund our snow and ice budget based on a high year because then we are stuck funding that amount every single year and possibly will not need it.

Amesbury DPW Recycling/Refuse Removal

(430) Refuse & Disposal					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 Mayor's Recommended Budget	Mayor's Budget $ Change vs. Revised FY 24 Budget	Mayor's Budget % Change vs. Revised FY 24 Budget
					ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET			
				(430) REFUSE & DISPOSAL							
100	0430	5304	00	CONTRACT - GARBAGE PICKUP	1,298,169	1,275,530	1,386,135	1,959,600	2,018,388	58,788	3.00%
100	0430	5305	00	RECYCLING	26,817	40,294	48,432	50,000	51,750	1,750	3.50%
				(430) TOTAL REFUSE & DISPOSAL	**1,324,985**	**1,315,825**	**1,434,567**	**2,009,600**	**2,070,138**	**60,538**	**3.01%**
				% Increase (Decrease) over prior Fiscal Year	*-8.02%*	*-0.69%*	*9.02%*	-	3.01%	-	-

Amesbury DPW Outdoor Lighting

(424) Street Lighting					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 Mayor's Recommended Budget	Mayor's Budget $ Change vs. Revised FY 24 Budget	Mayor's Budget % Change vs. Revised FY 24 Budget
					ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET			
				(424) STREET LIGHTING							
100	0424	5215	00	STREET LIGHTING	105,928	80,629	142,183	150,000	150,000	-	-
				(424) TOTAL STREET LIGHTING	**105,928**	**80,629**	**142,183**	**150,000**	**150,000**	-	-
				% Increase (Decrease) over prior Fiscal Year	*-41.94%*	*-23.88%*	*76.34%*	-	-	-	-