

Trustees of War Memorials Meeting Minutes

Day, Date and Time: Tuesday, November 18, 2025 at 6:00pm

Place of Meeting: City Hall Auditorium, 62 Friend St.

1. Call to Order/ Roll Call – Mayor Gove called to order at 6:04pm
Present: Mayor Kassandra Gove, Paul Cote (Paul), Tom Champion
Absent:, Ski Iworsky, James DeMars

2. Pledge of Allegiance

Mayor Gove read mission: The "Board," shall have charge and control of the construction of any memorial in Amesbury commemorating the services and sacrifices of soldiers, sailors, marines, and airmen who are veterans of war, or persons who have rendered military service for the commonwealth in time of war, and the Board shall have custody and care of such memorials after their construction.

3. Public Comment – no items for public comment

4. Approval of Minutes

September 30, 2025 meeting minutes were provided for review by the board

- Motion to approve minutes as presented by Tom
- Seconded by Paul
- **Unanimous approval 3-0**

5. Financials – reported by Victoria

- Trust Fund as of 10/31/25 has a principal balance of \$3,000, interest balance of \$14036.74 for a balance of \$17,036.74. After the outstanding invoice is paid, there will be a balance of \$15,266.72.
- There is no change in the RESTOR account balance, which remains at \$15,625.15, since the prior meeting.

6. Veterans' Heritage Grant Program

- Paul provided a draft of the allotment, expenditures and balance from the grant.
- Discussion about the volunteerism and the hours recorded
- Before and after photos could be added. Need to put the report on city letterhead and would be able to provide it to the state to complete our reporting. Paul and Victoria will work together to complete the reporting and get it submitted to the state.

7. Eagle Scout Project

- Mayor Gove gave a status update, the locations are approved and marked out. There are three locations for the concrete and the benches to go in. She will check in with him regarding if this will be updated before the cold season or if it needs to be extended out. The trustees have no issues with him delaying the installation, if needed for weather considerations.

8. Maintenance Updates/Additional Needs

- The Cannon is shrink wrapped and we should be expecting the invoice to be coming forward soon.
- Paul discussed ideas for 2026, and would like to do some kind of brick program or other

type of fundraising.

- Plans for becoming a Purple Heart city were announced at Veterans Day, planning to coincide on or around Purple Heart day in August 2026
- There are some small projects that might need attention but no big items next for us
- The intersection by the Polish Memorial flagpoles will be getting renovated in the near future, this location may be a consideration for future restoration funds

9. Set Next Meeting Date

The next meeting is booked for February 17, 2026 at 6pm in the City Hall Auditorium.

10. Adjourn

- Motion to adjourn made by Paul
 - Seconded by Tom
 - **Unanimous approval 3-0**
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- The meeting was adjourned at 6:25 pm

Respectfully submitted,

Victoria Feger, Executive Assistant to the Mayor

Created on: 11/18/2025

Approved on: 2/17/2026