

Amesbury COA Board of Directors Meeting Minutes

June 12, 2025

In Attendance: Arthur Levine – Chair, Maggie Miller - Vice Chair, Sue Ballard – Secretary, Lawrence Leahy – Treasurer, Kliggie Thomas, Allison Rice, Tom Maclachlan, Jim Chapman, Doreen Arnfield – Director, Courtney Hutchinson - Assistant Director

Guests: Lee Ford – FCOA President, Kathy Berman - FCOA Treasurer

Meeting was called to order at 3:00 p.m.

Secretary's Report: Minutes of the May 8, 2025 meeting were reviewed and accepted. Motion to accept the minutes made by Kliggie, second by Maggie; unanimously approved.

Treasurer's Report: Larry reported expenditures from the Revolving account of \$42.70 in May for gas in the van, leaving an ending balance of \$16,620.69. The Misc. Grants Fund had expenditures of \$660 for NEET annual dues, \$73.82 for office supplies and \$240.73 for a Laminator machine, totaling \$974.55 in May leaving an ending balance of \$14,425.44. Larry is stepping down and Cathleen will be providing future reports until a new Treasurer is voted in.

Statistics: Reported quarterly. Next report at August meeting.

Arthur sent out information about the Role of the Board. We will review the information and discuss it at the August meeting. Items for discussion will be submitted at least a week prior to the next meeting to be added to the agenda.

Two people are interested in becoming Board members: Janice Pollock and Cynthia Costello.

Those using Handyman services that have expressed a desire to pay for services will be advised to make a donation to the FCOA.

Director's Report, presented by Doreen:

Doreen expressed her gratitude to Courtney and the COA Team for their hard work while she was out.

COA Team Update

- Doreen is retiring; her last day will be July 21st.
- Rich Stewart's last day was June 5th.

Costello Center Update

- Floors on the 2nd floor were cleaned and waxed over the weekend of the 6th. Two tents were set up in the back parking lot after a lot of requests from clients to utilize the space for outdoor programming. Courtney will be working with the Mayor to plan next steps for Doreen's retirement. The board will be notified once the steps are determined.

Spring Programming

- Walking group has resumed on Mondays at the center.
- Van trips are back in full swing and there are a lot planned for the summer.
- Father's Day event at Mill 77 was attended by 15 people.
- The center will be closed Thursday, June 19th.
- Cookout will be June 26th at Cider Hill 11 a.m. to 2 p.m. Vermette's will be donating hamburgers and hot dogs, Age Span will be providing the sides and Hodgies will be donating ice cream.
- Fun Friday June 27th will be Improv Day
- There will be no Breakfast with the Chiefs on June as the last Friday in June is Fire Chief Jim Nolan's community retirement part at the Fire House from 9-11:30 a.m. Seniors are being encouraged to attend.

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FCOA Update, by Kathy Berman and Lee Ford

- The Health Fair will not be held this year. The Lion's Club is taking over the Live Well event, but the FCOA will still receive the table donations and may have a seniors area manned by the FCOA.
- The yard sale on June 28th will be held in conjunction with the city.

The next regular meeting is August 14th.

Meeting adjourned at 4:00.

Respectfully submitted,
Sue Ballard, Secretary